



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1. Name of the Institution

ST. XAVIER'S COLLEGE (AUTONOMOUS)

- Name of the Head of the institution **Rev. Dr. S. Mariadoss S.J.**
- Designation **Principal-in-charge**
- Does the institution function from its own campus? **Yes**
- Phone No. of the Principal **04622560744**
- Alternate phone No. **9443343324**
- Mobile No. (Principal) **9443343324**
- Registered e-mail ID (Principal) **sxcprin@gmail.com**
- Address **21, North Highground Road,
Palayamkottai**
- City/Town **Tirunelveli**
- State/UT **Tamil Nadu**
- Pin Code **627002**

2. Institutional status

- Autonomous Status (Provide the date of conferment of Autonomy) **21/12/1987**
- Type of Institution **Co-education**
- Location **Semi-Urban**

- Financial Status **Grants-in aid**
- Name of the IQAC Co-ordinator/Director **Dr. A. Lourdusamy**
- Phone No. **9994343275**
- Mobile No: **9994343275**
- IQAC e-mail ID **sxc.iqac1923@gmail.com**

3. Website address (Web link of the AQAR (Previous Academic Year)) <http://www.stxavierstn.edu.in/iqac.php>

4. Was the Academic Calendar prepared for that year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: <http://www.stxavierstn.edu.in/calendar.php>

5. Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 4	A++	3.66	2019	09/09/2019	08/09/2026

6. Date of Establishment of IQAC **02/12/2003**

7. Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?

Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount
ST. XAVIER'S COLLEGE, PALAYAMKOTTA I	FIST	DST	29/09/2018	1,25,000

8. Provide details regarding the composition of the IQAC:

- Upload the latest notification regarding the composition of the IQAC by the HEI [View File](#)

9.No. of IQAC meetings held during the year 4

- Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? **Yes**
- If No, please upload the minutes of the meeting(s) and Action Taken Report **No File Uploaded**

10.Did IQAC receive funding from any funding agency to support its activities during the year? No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

IQAC conducted online training programme on Outcome Based Education (OBE) and Student Centred Teaching Technology for the Faculty Members.

IQAC facilitated all the departments to conduct 86 programmes through online zoom portal and the total number of beneficiaries is 44236

Participation in National Institutional Ranking Framework (NIRF): IQAC had submitted data in NIRF portal. St. Xavier's College, Palayamkottai received 50th rank out of 1659 colleges that participated in INDIA RANKINGS-2020 in college level category under National Institutional Ranking Framework (NIRF)

Feedback on Curricular Aspects from final year UG/PG and M.Phil students was conducted by IQAC. Feedback on Curricular Aspects from Alumni, Parents, Teachers, and Employers was collected and analyzed.

IQAC conducted an International webinar on "Accelerating Education 4.0-using ICT tools-POST COVID PARADIGM" on 17th & 18th June 2020

12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:

Plan of Action	Achievements/Outcomes
To apply for NIRF Ranking	St. Xavier's College, Palayamkottai received 67th rank NIRF-INDIA RANKINGS-2021
To conduct training programme for Staff and Students	86 programme was conducted
To Conduct Academic &Administrative Audit	Conducted Academic &Administrative Audit

13. Was the AQAR placed before the statutory body? **Yes**

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
Governing Body	24/03/2021

14. Was the institutional data submitted to AISHE ? **Yes**

- Year

Part A

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ST. XAVIER'S COLLEGE, PALAYAMKOTTAI	FIST	DST	29/09/2018	1,25,000	
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• Upload the latest notification regarding the composition of the IQAC by the HEI	View File				
9.No. of IQAC meetings held during the year			4		
• Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website?	Yes				

<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded	
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Name of the statutory body	Date of meeting(s)
Governing Body	24/03/2021
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> Year 	
Year	Date of Submission
2020-21	26/02/2022
15. Multidisciplinary / interdisciplinary	
<p>St. Xavier's College offers interdisciplinary papers for UG and PG programmes. For UG programme, Non-Major Elective (NME) courses are offered in which any student can enroll for any course offered by any department in the college. There are selected Skill Based Elective (SBE) courses offered by different departments which are all of interdisciplinary in nature; the departments of Chemistry and Zoology offer interdisciplinary courses. Apart from this Extra Credit Courses (ECC) are offered which also have interdisciplinary components. For Post Graduate programme, the departments of Botany and Zoology have interdisciplinary courses; the departments of Tamil and Folklore offer interdisciplinary courses; All Extra Credit Courses (ECC) have interdisciplinary components.</p>	

16.Academic bank of credits (ABC):

The College has introduced Choice Based Credit System (CBCS) since 2002. We motivate all student to enroll in Swayam/ NPTEL/MOOC courses towards achieving the following;

- To promote student-centric education
- Focus on learner-friendly teaching approaches
- Implement an inter-disciplinary approach
- Allow students to learn the best courses of their interest
- Enable students to learn at their own pace

We are exploring the possibilities to implement Academic Bank of Credits as per NEP 2020.

17.Skill development:

As a boon of CBCS and as per the direction given by University Grants Commission, SXC perfectly fitted the foundation courses in its seven tier cafeteria model curriculum structure. The Department of foundation courses recently renamed as 'Department of Human Excellence' initially introduced courses namely ethics, social analysis and personality development. Due to periodical revisions and discussions in Board of studies, the department has reached a new horizon with new courses, ICT resources and assessment tools. Courses offered are ethics, integrated personality development, life skills, human rights and social analysis, environmental studies and skills for employability. The text books are written by the experienced faculty members of the College. The course content and pedagogy is discussed and amended for current trends. Video lessons and worksheet model questions for examination, ethics diary for personal assessment, viva voce examinations are the innovative practices carried out. Each course is complimented by the community development activities carried out by the students through outreach programme -Student Training and Action for Neighbourhood Development (STAND) and other service organizations as a result of three dimensional frameworks established by the department of Human of Excellence.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

SXC offers the courses Traditional Knowledge System, Ethnomusicology, Folk Religion and Ritual Performance and Cultural Anthropology in MA Folklore programme in order to achieve the following:

- To develop projects and activities which will bring out the cultural riches embodied in indigenous folk forms;
- To orient the students to turn towards the culture of the people to learn the forces that shape the socio-cultural matrix of human life;
- To initiate the students in practice of communication rooted in the traditions of the people.

The Folklore Research and Resource Centre (FRRC) has archives, folk museum.

Our students and students from other institutions visit FRRC centre to learn about indian culture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The programmes offered by SXC are intended to work with well-defined objectives namely,

1. Program Outcomes (POs) - They are derived from the core and prime objectives of the College.
2. Programme Specific Outcomes (PSOs) - They are developed as per the suggestion made by various employers, alumni, University nominees and formulated in such a way that they are linked with the developmental needs.
3. Course Outcomes (COs) - The learning objectives for each courses of UG/PG/Research Programmes are duly drafted in BOS meeting, approved by academic council and ratified by Governing body.

The Course Outcomes are designed for each course by the expert committee and are discussed in the Board of Studies and Academic Council before communicating to the stakeholders

The Program Outcomes broadly demonstrate academic competency, social relevance, development of skill sets for sustainable growth, employability skills and value based education provided by SXC.

The PSOs and COs are directly related to socio-economic, environmental and human resource development of the Society.

The PSOs are developed in order for the students to become proficient in Language, Arts, Science, Technology and Management studies.

The COs are formulated to facilitate the students be employable in Science, Education, Technology, R&D, Finance and Commerce sectors.

20.Distance education/online education:

The college is well aware that Distance education/online education will promote life -long learning. we are exploring the possibilities for offering courses and programmes under Distance education and online education.

Extended Profile

1.Programme

1.1

37

Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.Student

2.1

3941

Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2

1227

Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3

3888

Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

3.Academic	
3.1 Number of courses in all programmes during the year:	1477
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	183
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	183
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	705
4.2 Total number of Classrooms and Seminar halls	71
4.3 Total number of computers on campus for academic purposes	570
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	146.94667

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme

Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

St. Xavier's college (SXC) developed and implemented its curriculum through tangible programmes which facilitate the students to move towards seventeen Sustainable Development Goals (SDGs) set by United Nations to transform the world. SXC believes that striving to achieve these SDGs would include addressing the current developmental needs of India and Tamil Nadu, in particular its southern semi urban districts like Tirunelveli. In response to issues and demands on local, national and global level, SXC continues with seven-tier cafeteria model Choice Based Credit System since 2002. A keen analysis on the curriculum structure indicates that it helps the students to construct concrete knowledge, to develop clear understanding of complex problems in terms of local, Indian and global context, to enhance vertical and horizontal mobility, to promote effective problem solving ability, to think creatively and to inculcate skills that are productive and value based.

SXC's Curriculum

Makes learning an interesting and meaningful exercise through guided teaching, monitored learning through online resources, e-contents by faculty members, and supported library assignments, group discussions, seminar presentations, debates, quiz and viva

Provides platform for inquiry based learning

The characteristics of Jesuit education-academic excellence, social relevance and character formation is consciously and appropriately embedded in the curriculum

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://stxavierstn.edu.in/outcome.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

37

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

139

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

139

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

37

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

SXC is at forefront of the efforts to understand and address today's social and environmental challenges. Therefore, the curriculum is integrated with courses related to gender, environment and sustainability, human values and professional ethics. The PART IV in the curriculum structure of UG is enriched with these cross-cutting issues. These courses are offered by the department of foundation courses, recently named as Department of Human Excellence. The commitment and involvement of SXC to sensitize the students is exemplified by the fact that the reference books for these courses are authored by the experienced faculty members of the college. All the following courses together carry 4 credits.

- Value Education (Ethics I & Religion I & II)
- Human Rights and Social Analysis
- Personality development
- Life skills (Ethics II)

These courses are taught by the faculty members from all the departments with prior training and orientation programmes which are organized by IQAC of SXC. The teaching methods include lectures, videos, ICT tools, street play, and discussion in a group and open forum. The syllabi and the pedagogy for these courses are periodically revised by the internal and external experts.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

67

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

104

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is **A. All 4 of the above**

obtained from 1) Students 2) Teachers 3)
Employers and 4) Alumni

File Description	Documents
Provide the URL for stakeholders' feedback report	http://stxavierstn.edu.in/igac/SSS/sss%20feed%20back%202020.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://stxavierstn.edu.in/igac/SSS/sss%20feed%20back%202020.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

993

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

577

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- St. Xavier's college caters to the needs of all students with regard to their academic quest. Therefore, the college initiates various measures to assess their learning levels.
- In order to bridge the gap between students of different socio economic, educational, regional, religious and cultural backgrounds, the college conducts 'Bridge Course'. This bridge course is also designed in such a way that students coming from school education get introduced to the higher level learning.
- As the teaching instruction is undertaken in English, the communicative English ability of these students are analysed at the entry level and accordingly they are classified into three groups to learn English under Part 2. As a result, they are divided into three groups as 'Stream A', 'Stream B' and 'Stream C'. All these three streams are designed with separate course structures and teaching plans. Question patterns and assessments are done separately for students learning English language under three different streams.
- After the publication of Continuous Internal Assessment each department assesses the learning levels of the students.
- The Tutor--Ward System enables the Tutor to identify the financial problems and academic difficulties so that he/she can inform the administrative authorities for taking suitable measures to help the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
18/06/2021	3941	184

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- Learning at St. Xavier's College has always been student centric. The students participate in various curricular and co-curricular activities within and outside the college. Students regularly participate in the process of "Lab to Land" and get exposure to real life situations. For example, the case study undertaken by students during STAND outreach programme helps them contextualize the values taught in classrooms. Student-centric strategies result in the holistic development of the students in terms of cognitive affective and psychomotor skills. Science programmes offer state of the art laboratory facilities to provide the students with firsthand experience in their subjects. Industrial visits facilitate hands on experience.
- The college promotes interactive teaching-learning through a variety of learner-centered experiences. The college concentrates on participatory learning activities which include group discussion, mock interview, brainstorming, problem solving, consultation with specialists, field visits and educational tours, practical demonstration, internship, Business day ,debates, discussions, research based projects, audio-visual presentations, role plays, case studies ,awareness events.
- All the departmental association activities are enriched with student centric learning activities such as seminars, Guest lectures, workshops, mock interviews, drama enacting, poetry recitation and department specific technical activities.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

SXC uses the ICT-enabled tools for effective teaching learning process. Classrooms are enabled with Wi-Fi facilities and every department is provided with LCD projectors. All members of the faculty are competent to use ICT platforms.

Training is given to the staff members for the effective use of ICT tools in teaching and learning.

The following ICT Platforms and E-Tools are used by our faculty members.

Concept Map,

Edmodo,

Google classroom,

Kahoot,

Google sites,

Mind Map,

Scorative,

OBS,

Zoom

G -MEET

Google Forms.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://stxavierstn.edu.in/facilities.php
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

175

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the Academic Calendar Committee comprising the Principal IQAC - Coordinator, Deans and a senior staff. It contains prime information about the institution, its functionary purpose and mode.

Academic Calendar

- The Academic calendar is devised taking into account the general plan of the university, and common calendar
- Information and guide lines are provided to students to access facilities.
- Student responsibilities and rules and regulations are clearly stated
- Scholarship details, Attendance details and Evaluation process are stated
- The Academic calendar along with Evaluation Procedures blue print is issued to the students at the beginning of the year
- Adherence to the time schedule stated in the calendar is ensured
- HoD of every department in consultation with the faculty members finalizes the work load of the department. After the

workload is approved by the Principal, the time table of the department is drafted and circulated to the staff members. In case of any request by the staff members, the changes are accommodated in the time table. The department workload and the time table in its final version is submitted to the Principal. After the approval of Principal the time table will be distributed to staff members

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

184

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

136

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

19820

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

20

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination automation - software list

SXC SEM GR 15 2.1

1. To import student database (students name, reg no., dob.,).
2. To create and generate department code.
3. To enter subject list for UG, PG, MCA and M.Phil. Students.
4. To generate and print students sign list for name and DOB

checking.

5. To import value added courses details.
6. To enter internal marks and semester marks.

SXCHT 2.0

1. To generate hall ticket database for all regular and arrear students.
2. To select date and time.
3. To select students strength for Hall placement.
4. To generate seat number in zig - zag method in the Halls.
5. To generate and print hall ticket
6. To generate and print exam cover preparation
7. To generate and print seating arrangements
8. To generate and print arrear list
9. To generate and print hall ticket sign list

SXC CGC 15 1.0

1. To generate and print Cumulative Grade Card with CGPA with Grade (consolidated mark sheet) for all outgoing full pass students.
2. To generate students Cumulative Grade Card (Consolidated mark sheet) with 10 digit unique alphanumeric code.

SXC CIA 15.6

1. On-line CIA mark entry.
2. To create staff id. (User name & Password)
3. To import students subject details.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.stxavierstn.edu.in/examination.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

1. **Program Outcomes** - They are derived from the core and prime objectives of the College.

2. Programme Specific Outcomes (PSOs) – They are developed as per the suggestion made by various employers, alumni, University nominees and formulated in such a way that they are linked with the developmental needs.
3. Course Outcomes (COs) - The learning objectives for each courses of UG/PG/Research Programmes are duly drafted in BOS meeting, approved by academic council and ratified by Governing body. They are stated in the syllabus of each course.

The Course Outcomes are designed for each course by the expert committee and are discussed in the Board of Studies and Academic Council before communicating to the stakeholders.

The formulated POs and PSOs are communicated to the students during a week-long orientation to the students given by the Principal and HODs, in addition to subject-wise bridge course which includes glossary and job opportunities for each programme. Apart from verbal communication, the POs, PSOs and COs are detailed in the syllabus and displayed in the College website and each student is provided with the copy of the syllabus.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	http://www.stxavierstn.edu.in/department_pso.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution continuously monitors, and evaluates on the quality of course provided, teaching learning process, and has evolved a system to measure the attainment of the learner. To bring in Outcome Based Education in SXC, the attainment of course outcome(CO) is evaluated through several direct and indirect assessment tools. The result of attainment of CO is used to evaluate the attainment of program specific outcome(PSO) and programme outcome(PO).

DIRECT METHOD:

A. Continuous Internal Assessment(CIA)**1. Internal tests(70%)**

- CIA Test I performance Analysis
- CIA Test II performance Analysis

2. Other modes of internal assessment(30%)

Every semester, the students undergo any two or three of the below listed modes

- Quiz(announced/unannounced)
- Individual viva or group viva
- Short duration objective type tests/snap tests
- Short answer/problem solving tests(15-30 minutes for periodical assessment of cognitive abilities)
- Long answer tests/essay writing(30-60 minutes for periodical assessment of higher order cognitive abilities)

B. Semester Examination Performance Analysis**INDIRECT METHOD:**

1. Evaluating Teaching plan: The faculty members are working with a teaching plan in order to facilitate the attainment of CO for each course.
2. Analysis of students feedback:
3. Exit survey
4. BOS

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.stxavierstn.edu.in/examination.php

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

1227

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.stxavierstn.edu.in/examination.php

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

<http://stxavierstn.edu.in/igac/SSS/sss%20feed%20back%202020.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

SXC is keen to participate in the research, transmission and enhancement of knowledge and to encourage the students to take part in the socio, economic and scientific development of the nation

Research, Consultancy and Extension policy objectives

1. To establish a system for research
2. To sustain research and publication
3. To take research findings to society
4. To establish links with local, national, regional and global institutions
5. To engage in consultancy and extension activities
6. To motivate the staff to utilize the skills towards enhancement of knowledge
7. To increase external funding for doing research by way of writing proposals to Government and Non-government agencies
8. To implement research-based learning
9. To enter into research partnerships with other institutions

FUND FOR RESEARCH

SXC follows a proactive policy of encouraging professional development of teachers and provides T.A., D.A., and Registration fee for those who present papers in national / international seminars organized by other institutions.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.stxavierstn.edu.in/Research_Policy.php
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research**3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)**

23700

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

128.00015

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

88

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

SXC has set up an incubation centre under the initiative called LAB TO LAND programme in the Student Training and Action for Neighbourhood Development (STAND) centre which is committed to demonstrate, train and empower the weaker sections of the nearby local communities, especially women self-help groups of STAND adopted villages. Training is provided on vermicomposting, azolla production, bio-gas production, ornamental fish culture, spirulina (Blue green Algae) production and tissue culture of medicinal plants. The students and faculty members of our college have full access to the facilities available in this incubation centre for the purpose of learning and training. Respective departments are involved in transferring the skills and knowledge that this incubation centre has developed. This incubation centre helps the farmers of the STAND adopted villages in installing vermicompost pit, Azolla tank, Spirulina tank, bio gas plant and bio-fertilizer pit in their own land, backyards or a common space in the village, by giving them hands-on training in both production and marketing of the products.

SXC has established 27 Centers for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://stxavierstn.edu.in/research.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

22

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

18

File Description	Documents
URL to the research page on HEI website	http://stxavierstn.edu.in/research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

13

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

33

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

436

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

15

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Creating citizens with honesty, compassion, respect, civic responsibility, courage to stand for TRUTH, JUSTICE and LOVE, concern for neighbours has become a legacy of SXC through its service organizations, which are in fact the strong pillars of the College beyond teaching and research. The extension activities are carried out by the various service organizations like NSS, NCC, Enviro Club, Democracy Forum, Consumer Forum, Women's Forum, All India Catholic University Federation, Red Ribbon Club/Youth Red Cross/Blood Donors Club, St.Vincent de Paul Society (SVP) and Student Training and Action for Neighbourhood Development (STAND) Programme. NCC of SXC conducted blood donation Camps, Swacch Bharat, Anti-Tobacco rally and organized a rally on Anti-Alcoholism with the Police of Tirunelveli. NSS of SXC has two men and two women units. Altogether 400 volunteers every year are involved in social service. Democracy Forum & Consumer Forum: The students are constantly fed with the nuances of democracy, civic duties and fundamental rights through public awareness programmes, screening movies and group discussions. STAND is a unique village adoption programme which takes care of the socio-economic development of disadvantaged sections of the society. STAND is presently working in 45 villages of which about 60% of the people are marginalized and downtrodden.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.stxavierstn.edu.in/service_org.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

34

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2923

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

28

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

01

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SXC stands high with a sprawling area of 58 acres. It has 9 blocks namely Fr. Antonysamy (Main) block, Fr. Soosai (S) block, Jubilee (J) block, Library building, XIBA block, Auditorium building, Loyola Hall block, CBB block and Bank building. Each and every block has a good number of spacious class rooms, with proper ventilation. There are 60 classrooms in SXC campus.

All the science departments are facilitated with laboratories, from basic tools to advanced research oriented equipments. Major departments are having research centres (11), museums (2), instrumentation centres (2) in which good number of projects are undertaken and done successfully. Most of the Post Graduation departments have their own library for references.

SXC has a Computer centre, comprises of 10 computer labs with

around 500 computers. All the departments make use of computer labs to conduct tests like online test, aptitude test and so on.

SXC has a language lab with 65 computers where students can develop their communication skills. It provides a very different experience from the traditional system of teaching and learning languages, offering more advanced features and functionalities. The language lab offers students a structured e-Learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.stxavierstn.edu.in/research_fes.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sports facilities have been established and facilitated for various games including Basketball, Chess, Football, Hockey, Volley Ball and Badminton. The institute is always keen in paying more attention in encouraging and paving the way for students in excelling in the sports activities.

We have the following facilities to facilitate the sports activities of the students.

1. Composite Football with 6 lanes.
2. Football ground
3. Volleyball - 3 courts
4. Concrete Basketball courts.
5. Hockey - One grass field with fencing complete.
6. Physical Fitness Centre.
7. Badminton - Two courts.
8. Kabaddi - 2 courts
9. Table Tennis - one Court
10. Common area for practice.
11. Indoor Gymnasium.
12. Indoor Stadium.

SXC is in - charge of coordinating some of the tournaments and

Sports of the Manonmaniam Sundaranar University. A good number of students are representing our university in the matches.

Facilities:

To conduct all the cultural programmes, SXC has a good infrastructure with good ambience.

An Open Air Stage (POPE Francis Auditorium)arrangement with a seating capacity of 3000 students.

Fr. CaussanelHall (A/C) -

Fr. Lebeau Auditorium

Loyola Hall

ED & RC Centre

MCA Seminar Hall (A/C)

Women Empowerment Centre

Fr. Miranda Hall (A/C)

Conference Hall (A/C)

XIBA Conference Hall (A/C)

XIBA Workshop Hall

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

65

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

135.40093

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SXC Library was established in the year of 1923, and it was named after Fr. Santiago in the year 2005. It is an important source of knowledge to young minds. The carpet area of the library is 25,215 sq.ft. It's reading space is 12,000 sq.ft. The number of seats in reading space is 280.

It has an automated system functioning from 1999 helps to impact positively on the academic achievement of the students. The digital library is integral to the teaching and learning process. It is a collection of around 133083 books and 122 periodical journals and Magazines, Thesis reports, Book banks, Proceedings, New clippings and Back volumes. It also enables the Xavier's Community to archive their college magazine, News Letter, Annual Reports, Syllabus, Course Materials, Semester Question Papers, Thesis, Projects, Publications, Videos, Audios and photographs etc. Cameras are fixed for security purpose.

- Name of the ILMS software : Auto-Lib
- Nature of automation (fully or partially) : Full
- Version : 6.0

- Year of automation : 1999

The following are some E - Resources present in our e-library.

- CD's and DVD's : 4576
- Video Lessons : 22140
- Short Films : 9674

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://stxavierstn.edu.in/library.php

4.2.2 - Institution has access to the following: A. Any 4 or more of the above
**e-journals e-ShodhSindhu Shodhganga
 Membership e-books Databases Remote
 access to e-resources**

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

266810

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

139

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Computing Facility:

SXC has a total number of 493 computers which all are of latest configuration. There are around 10 Computer labs in the campus. As the world is becoming completely digital, SXC is keen in giving computer education to all the students irrespective of the department they belong to. The Student - Computer ratio is 1: 1 (Computer courses). All the departments and the research centre have their own computers.

Servers, Open source software and Propriety Software:

SXC maintains a total number of 13 servers, which include 1 web server, 1 server exclusively for library, 6 servers for UG lab (Linux server-2, Windows server-3, Oracle Server-1), 4 servers for PG lab (Linux server-1, Windows server-1, Oracle Server-2), one Proxy server, with which Xavarians enjoy the computing facility.

Internet Facility:

In the current era, the need for Internet has become mandatory in information sharing, knowledge dissemination. To facilitate the sharing of files between departments there exists LAN connection. SXC has an Internet Lab, which has 50 computers with high speed internet connectivity. Faculty, students and research scholars make use of this facility and benefit a lot

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3941	570

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus **A. 50 Mbps**

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: **A. All four of the above**
Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://stxavierstn.edu.in/lab_studio.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)****9173135**

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution with its 98 years long experience has established systems and procedures for maintaining and utilizing every facility under its domain. Every year the management of SXC spends a large amount for maintaining the physical, academic and support facilities.

Maintenance of the Campus

The care and regular maintenance of the entire college is foreseen by the Campus Minister who with his staff supervises daily functioning. A team which is lead by Secretary supervises regularly ensures the cleanliness and maintenance of the college. A group of workers are deployed in doing all the cleaning tasks regularly. The roads, common places, faculty and class rooms, laboratories, research centres, rest rooms are cleaned daily and mopping is done periodically.

Classrooms

Classrooms are available with necessary infrastructure under the purview of the Secretary Office. In case of any repair or technical complaints a standardized form is used for the immediate rectification and assistance that would be facilitated by the Instrument Maintenance Facility (IMF) technical team.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/service_org.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

895

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

334

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://stxavierstn.edu.in/index.php
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

800

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

109

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

289

File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

3

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students Council is constituted by the students in order to foster democracy and supervised by the Dean of Students and Dean of women Students. The student council is formed by the interested and eligible students elected by the students through online voting at the start of every year. As soon as the election results are

announced, an orientation programme for the members of the Students council and Class representatives are organised.

"One rupee a day" fund raising is made every Friday. It is a meaningful venture lead by Student Council. The collected money is utilized for giving financial assistance to the needy and the poor.

- Every year, in collaboration with Fine Arts ,Student Council organizes the following programmes:
 - INDECO [Inter departmental Cultural Competitions]
 - Student Council & Fine Arts Inauguration and Valediction
 - Teacher's day Celebration
 - Christmas day Celebration
 - Pongal Celebration
- Student Council also organizes awareness programmes and competitions related to Global Warming, swachh bharath ,Voters day, TB ,Wild life Day etc
- Student Council has released newsletters called SXC EXCELLA

Representation of students in various committees

1. Academic Council
2. College Council
3. Internal Quality Assurance Cell
4. Planning and Evaluation Committee
5. Student Council
6. Anti-ragging committee
7. Anti-ragging squad
8. Board of Studies

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

25

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Family Day Celebration was held on Tuesday, 26 January, 2021 at 6.00 p.m. at Indoor Stadium St. Xavier's College (Autonomous). Most Rev. Antonysamy Saviarimuthu, D.D.D.C.L. Bishop of Palayamkottai Diocese was the Chief Guest. Rev. Dr. V. Henry Jerome, S.J., Rector, St. Xavier's Institutions, Rev. Dr. Alphonse Manickam, S.J. Secretary and Director of Alumni/ae Association and Judge Joseph Clinical Lab, St. Xavier's College and Rev. Dr. S. Mariadoss S.J., Principal i/c, St. Xavier's College (Autonomous) presided over the function. Various games were conducted both for children and their parents. The Alumni/ae Association organised a Christmas Day Celebration on Thursday, 31st December, 2020 at 10.00am at Good News Home, Sahaya Nagar, Nanguneri. Rev. Dr. Alphonse Manickam, S.J., Secretary, St. Xavier's College as well as Director of Alumni/ae Association and Judge Joseph Clinical Lab, and Fathers from Nanguneri Parish, made their august presence. Bed Sheets and Towels were distributed to the old aged people. The Old Aged people sang Christian songs. Christmas cakes were given to them. Sumptuous lunch was provided to them by Dr. M. Charlet Rose Mary Vijaya Secretary, Alumni/ae Association.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

- The Jesuit Management, Principal, IQAC and the Faculty invest collective effort to create a conducive atmosphere in the college. The Principal is the Head of the academic and administrative wings of the college. The IQAC defines the quality benchmarks for enhancing the academic ambience of the college.
- Before implementing quality enhancing strategies, discussion is held at various levels to get the suggestions of the stakeholders. An active interface between the students and the administration is ensured through Student Council.
- Apart from the regular academic schedule, several motivational training sessions (e.g. Evil effects of Blue Whale Game, use of tobacco), guidance classes and personal counseling cultivate holistic development of students.
- The college aims at the training of young men and women of quality to be leaders in all walks of life so that they may serve the people of our nation in truth, justice and love. Thus, it aims at making its own contribution towards a transformation of the present social condition, so that justice, equality and the moral values enshrined in the Constitution of India may prevail in the daily life of every citizen.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/about_sxc.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

- SXC has the policy of decentralizing the administration in all its educational endeavors.
- Decentralization of administration is ensured by the effective functioning of 40 committees in the college. These committees, which include the administrators, faculty, students and external experts, facilitate decentralization of administration.
- The IQAC Co-coordinator suggests quality sustenance and quality enhancement measures to be implemented in the college.
- The Heads of Department and Co-coordinators of Shift-II courses co-ordinate various academic and non-academic programmes of their respective departments.
- The Controller of Examinations co-ordinates the affairs of the testing and evaluation of the academic performance of students.
- The policy of SXC is to convene the meeting of Officials, Heads/Coordinators of departments once in a week for discussing ways and means of carrying out all curricular, co-curricular and extracurricular activities by eliciting responses from every member.

The following bodies ensure effective functioning of the college:

- Governing Body
- Academic Council
- College Council
- Finance Committee
- Internal Quality Assurance Cell (IQAC)
- Planning and Evaluation Committee
- Awards Committee
- Examination Committee
- Appeals and Grievances Committee
- Admission Committee
- Curriculum Development Cell
- Research Cell
- College with Potential for Excellence Committee
- Sports and Games Committee
- Calendar Committee

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/perspective.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

EMPOWERING DALIT AND RESERVED CATEGORY STUDENTS

SXC has definite strategic plans to ensure quality enhancement activities. Students Advisory Committee and Discipline Committee handle student activities and maintain discipline. Anti-Ragging Committee and Sexual Harassment Committee provide safe environment for individuals to study in the college. While revision was made in CBCS, several meetings at college level and departmental level were conducted. The Curriculum Development Cell provided a matrix for all the departments as the blueprint. IQAC and Deans' Office prepare the general timetable for UG programmes every semester.

SXC strives to uplift the Dalit/Downtrodden. It gets reflected in admission policies.

SXC sets goals

- To provide an integral formation
- To create agents of social change
- To strive for academic excellence and promote research.

For the modalities to achieve these goals, SXC offers courses on core subjects, allied subjects, personality development, leadership, human rights for students. Also the goals are achieved by

- involving students in outreach neighbourhood programme
- training them in critical thinking
- training them in civics and duties of a citizen
- training them to work as a team.

The Choice Based Credit System provides flexibility in programme

options.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.stxavierstn.edu.in/perspective.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governance:

The long term plans and overall direction are spearheaded by the Provincial and the Board of Management. The Rector is the chief functionary of the college and heads the Board of Management. He is the Vice-Chairman of the Governing Body. The Governing Body is a policy making body which periodically plans the policies pertaining to academic and administrative matters. The Statutory bodies of the College are the Governing Body (GB), the Academic Council (AC), the Board of Studies (BoS) and the Finance Committee (FC). The GB is constituted as per the norms of the UGC. With regard to the holistic development of the college, the GB meets and chalks out the entire plan for the institution. It proposes the introduction of new programmes approves proposals for infrastructure development. It assesses and evaluates all the activities of the College and gives directions for improvement.

The executive leadership consists of the Principal, the Deputy Principal, the Vice Principals, IQAC Co-ordinator, Deans, and assisted by a number of committees. The participatory role of the management creates the involvement of the college staff, which is necessary for the efficient running of the College.

File Description	Documents
Paste link to Organogram on the institution webpage	http://stxavierstn.edu.in/organogram.php
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/roles_respons.ph p

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

There are three associations for the staff. In association meetings staff discuss their welfare related issues. Invitations are exchanged among the staff when any joyous occasions like marriages, family celebrations and retirement celebrations happen in his or her family. Staff members do share their joy during these occasions. Eventually, all members of the SXC family act responsibly in providing the spiritual, emotional and moral support to the family members of the dead.

At the beginning and end of every semester there is a staff meeting in which opinion will be elicited from staff on welfare measures. During the feasts of St. Ignatius and St. Francis Xavier the management invites all staff members with their families to participate in Holy Mass and in the breakfast hosted by the management. During College Annual Day celebrations, Interdepartmental cultural Competitions the management hosts Lunch

for the staff. Every year the management conducts Xavierian Nightin which staff members participate with their spouse and children. At the end of the function the Management hosts a Dinner for all.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

172

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- The Society of St. Francis Xavier with PAN No. AAAAS8695N is a society registered under the Tamil Nadu Societies Registration of 1975 and the Society is granted approval U/s. 12AA of the Income Tax Act of 1961.
- St. Xavier's College (Autonomous), Palayamkottai is aided by both Tamil Nadu State governments, the University Grants Commission and Government research funding agencies.
- The institution has appointed a Chartered Accountant as external auditor responsible for the audit.
- External auditor completes statutory audit of Parent Society at the end of the financial Year.
- The Society also runs various hostels viz. Mother Theresa Women's Hostel, Britto Hostel, Xavier Hostel and Bellarmine Hostel. The Agriculture Farm and Poultry Farms in Vickramasingapuram and Gopalamudram are also under the control of the Society.
- The Society maintains separate books of accounts of all the units and the activities of all the books of accounts are subject to annual audit by independent Chartered Accountant. The financial statements are also certified by the Audit Firm and the Audit Reports are issued every year.
- The UGC accounts (Recurring & Non-Recurring grants) are audited and certified by the Chartered Accountant and the Statement of account and Utilisation Certificate are submitted to the funding agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.52

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

SXC is known for its integrity in its functioning since its inception in 1923. The college is able to implement various quality enhancement activities with its ability to mobilize resources.

Remuneration and Reward

- Government pays the salary for the aided Faculty. The self-financed staffs are paid by the management.
- Funds are allocated for effective teaching-learning practices such as organizing seminars for the faculty, departmental seminars and training programmes.
- Faculty members are honoured on the college day for their achievements in research in arts and science streams separately.
- The research seed money is paid by the management for publication in referred peer reviewed journals from the research fee.

Mobilisation of Grants

- Management grants funds for carrying out teaching learning and research activities and for infrastructure augmentation

- Fund received from student fees
- Staff members to apply for grants for research projects from funding agencies such as, UGC, CSIR, DBT, DST, MOES, MOEF, ICSSR, ICFR, ICHR and TNSCST
- Alumni and well-wishers contribution to the college for infrastructure augmentation and academic activities
- Staff contribution for the institution
- Endowment created by alumni and well wishers (so far 128 endowments are created)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Practical 1. Process of offering life skills and employability skills

Quality Assurance in SXC is to provide the best possible education service to students. It focuses on improving the processes to deliver quality education to the society.

IQAC planned the process of offering life skills and employability skills to the students of SXC and conducted a training programme for the teachers in the department of Foundation Courses .

Life Skills enable individuals to translate knowledge, attitudes and values into actual abilities. Life Skills have been defined by the World Health Organization (WHO) as abilities for adaptive and positive behavior that enable individuals to deal effectively with the demands and challenges of everyday life. The Life Skills based Education is being adopted as a means to empower students in challenging situations. The Life Skills based education refers to an interactive process of teaching and learning that enables

learners to acquire knowledge and to develop attitudes and support the adoption of healthy behavior. Life Skills education believes that early intervention and support at key moments in the lives of young people is vital.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/igac.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Periodic Assessment of curriculum, faculty and all aspects of campus

IQAC strives to sustain and enhance quality measures in all academic endeavors in the institution, since its inception on 02-12- 2003. It conducts student feedback on teachers, feedback on curricular aspects from students, alumni, parents, employers, general feedback on different aspects of the campus from students, alumni, parents, employers, performance based evaluation for teachers as per the direction of the Coordinator for Madurai Province Jesuit Higher Education Commission, exit (survey) poll on all aspects of the life in campus to provide valuable feedback for quality sustenance and improvement in teaching, learning and research experiences in the College.

In student feedback on teachers, students evaluate subject knowledge, teaching skills, commitment, impartiality and attitude of the teacher. In feedback on curricular aspects from students, they voice their concern about relevance of syllabus, learning value in terms of skills, analytical abilities, dents. In exit survey from final year students, SXC gets opinion on all aspects of their campus life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://stxavierstn.edu.in/igac/SSS/sss%20feed%20back%202020.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://stxavierstn.edu.in/annual_report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

St. Xavier's College in Palayamkottai originally a College for Men, gradually admitted Girls right from 1979 and completely turned into co-education institution offering UG, PG, MPhil and PhD programmes to men and women from 2008. Initially 30% of seats were allotted to women. It has been increased to 50-60% based on the number of applications received from meritorious women candidates. Gender equity and equality is practiced by the fact that both NSS and NCC units of St. Xavier's College have women wings. NSS has two units for men (200 men students) and two units

for women (200 women students). NCC unit of the College take up 30-33% women students every year. Student's council is constituted by the men and women students in the ratio of 2:1. St. Xavier's College consciously places women leaders in appropriate positions. Women Vice-Principals (Shift I and II separately) and Dean of women students are appointed to provide pastoral care, emotional and moral support to women students. The bodies which exclusively work for gender equality, gender sensitization and women empowerment are Women's Forum and Centre for Women's Studies.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/so_women_stud.php

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy plant Wheeling to the Grid energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Management of solid waste is an important driver in Green Audit. Solid waste not properly managed leads to the degradation of the environment which, in turn, affects the flora and fauna. Keeping this in mind, the College has been strictly implementing scientific solid waste management to maintain the green status of the campus.

Small buckets numbering 109 have been kept in various places of the campus so that students shall deposit the solid waste in the buckets. Apart from that, five tanks have been constructed to collect compostable and non-compostable solid waste throughout the

year.

Waste Management

- The college has empowered students with the digital learning tools.
- The campus is 100% plastic free.
- The internal correspondences and various functionalities are taken care by the electronic means like SMS, Whatsapp, emails and Enterprise Resource Planning (ERP) system.

Garden Waste:

This waste is biodegradable waste. The upkeep of garden is entrusted to appointed persons who are responsible for its disposal. Generally, the garden waste is utilized for the compost manure

E-Waste:

The E-waste generally includes the tube lights, CFL, LED are stored into the scrap yard of college and stored.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

A. Any 4 or All of the above

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

A. Any 4 or all of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

St. Xavier's College Alumni Association organised a Christmas Day Celebration on Thursday, 31st December, 2020 at Good News Home, Sahaya Nagar, Nanguneri. Bed Sheets and Towels were distributed to the old aged people.

Family Day Celebration was held on Tuesday, 26 January, 2021 at

Indoor Stadium St. Xavier's College . Most Rev.Antonysamy Saviarimuthu, Bishop of Palayamkottai Diocese was the Chief Guest.

St Xavier's College Palayamkottai came forward to generously help the neediest in the neighbourhoods with rice and grocery items worth around Rs 800/- each for over 1500 families. The college identified special groups such as transgender, widows, refugees, daily coolies, the abandoned and migrants.

As a response to Covid- 19: Hand Sanitizer was supplied to all the families in Pudukulam village in April 2020. Emergency food materials worth Rs 800/- supplied to 580 families in 18 villages in two batches on 5th and 7th May 2020. This includes a total population of 1660 people, 255 widows/ers, and 10 physically challenged persons

Student Council organized Pongal Celebration on 13th January 2021 for both Shifts.

On 08-03-2021 Women's day celebration was celebrated

SVP students visiting the Home for the Elderly, HIV affected Children, Differently Abled Children used to be regular activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The birth and death anniversaries of great Indian personalities are remembered every year. Independence Day and Republic Day are celebrated. Independence Day is celebrated by hoisting flag in the college campus. Trees were planted by NCC volunteers on Independence Day. Our students were selected for Republic Day parade held in New Delhi. Our students participated in Republic Day parade held at Chennai. Teachers Day is celebrated remembering Dr.Radhakrishnan, a great teacher . Memorial day of Dr. Ambedkar is celebrated. Floral tributes was paid to Dr. Ambedkar on that day. Constitution Day is celebrated in remembrance of the Contributions of Dr. Ambedkar. Regional festivals like Pongal,

Onam and Ayutha Pooja are celebrated. National Integration Day is celebrated in remembrance of the birth anniversary of former Prime Minister Indira Gandhi. National consumer is celebrated in the month of December, remembering the day when Consumer Protection Act, 1986 received the assent of the president. NCC Day is celebrated in our college by NCC. A Blood Donation Camp was conducted in our college on NCC Day. January 30th is observed as Martyr's Day by taking oath, paying tribute to Mahatma Gandhiji

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The birth and death anniversaries of great Indian personalities are remembered every year. Independence Day and Republic Day are

celebrated. Independence Day is celebrated by hoisting flag in the college campus. Trees were planted by NCC volunteers on Independence Day. Our students were selected for Republic Day parade held in New Delhi. Our students participated in Republic Day parade held at Chennai. Teachers Day is celebrated remembering Dr. Radhakrishnan, a great teacher. Memorial day of Dr. Ambedkar is celebrated. Floral tributes were paid to Dr. Ambedkar on that day. Constitution Day is celebrated in remembrance of the Contributions of Dr. Ambedkar. Regional festivals like Pongal, Onam and Ayutha Pooja are celebrated. National Integration Day is celebrated in remembrance of the birth anniversary of former Prime Minister Indira Gandhi. National Consumer Day is celebrated in the month of December, remembering the day when Consumer Protection Act, 1986 received the assent of the president. NCC Day is celebrated in our college by NCC. A Blood Donation Camp was conducted in our college on NCC Day. January 30th is observed as Martyr's Day by taking oath, paying tribute to Mahatma Gandhiji

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice-1: Streaming System in General English Teaching

Objectives:

- To provide encouraging learning environment for slow learners with appropriate curriculum and evaluation
- To practice methods simultaneously addressing the needs of advanced learners by giving them a competent learning environment with a suitable curriculum
- To enhance the communication skills of students of different social groups
- The Practice: The Streaming System is considered one of the Best Practices by NAAC (Best Practices in Higher Education).

Ed. Antony Stella. Bangalore: NAAC, 2004. pp. 55-56).

- The UGC Curriculum Development Centre, 2004 also recommends a Seven-Tier Structure for teaching of General English.
- Best Practice 2: FOUNDATION COURSE FOR HUMAN EXCELLENCE

Objectives

- To sensitize the students towards gender equality, environmental sustainability, religious, lingual, communal and social harmony.
- To provide broad and rich curriculum to Value Education.
- To build positive personal attributes such as self-respect and self-worth, courage, kindness, generosity, trustworthiness and a sense of justice.
- To instill the character and resilience needed to deal with life's inevitable challenges.
- St. Xavier's College as any other institution founded by Christian missionaries reinforced 'moral education' which focused on developing virtues as stable qualities of character. It has a proud tradition of offering moral education to all students since its inception

File Description	Documents
Best practices in the Institutional website	http://stxavierstn.edu.in/igac/Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Men and women for others: Leadership through serving STAND (Student Training and Action for Neighbourhood Development) the brain child of Jesuits of SXC, Palayamkottai in 1993 marks the real dawn of Jesuit educational mission which states 'towards integral liberation together with the poor'. The preferential

option for the poor has been materialized through STAND, being mandatory and important component of the curriculum. STAND turning 27 years now, is a unique village adoption programme where every department adopts one village and the involvement of students in social development activities becomes part of their curriculum.

Objectives of STAND Programme:

- To sensitize the students to social issues which helps them move towards holistic development
- To mould them as leaders by loving and serving others.
- To inculcate the habits of dependency, independency and inter-dependency, among students.
- To create the 'Togetherness with Xaverian values', among students.

STAND provides a concrete platform to exercise the sensitization process towards social issues, through orientation and training for students and faculty members on/off campus and to execute the development projects in collaboration with several government and non-government organizations. This outreach program carries one credit for all the second year undergraduate students and first year postgraduate students.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

St. Xavier's college (SXC) developed and implemented its curriculum through tangible programmes which facilitate the students to move towards seventeen Sustainable Development Goals (SDGs) set by United Nations to transform the world. SXC believes that striving to achieve these SDGs would include addressing the current developmental needs of India and Tamil Nadu, in particular its southern semi urban districts like Tirunelveli. In response to issues and demands on local, national and global level, SXC continues with seven-tier cafeteria model Choice Based Credit System since 2002. A keen analysis on the curriculum structure indicates that it helps the students to construct concrete knowledge, to develop clear understanding of complex problems in terms of local, Indian and global context, to enhance vertical and horizontal mobility, to promote effective problem solving ability, to think creatively and to inculcate skills that are productive and value based.

SXC's Curriculum

Makes learning an interesting and meaningful exercise through guided teaching, monitored learning through online resources, e-content by faculty members, and supported library assignments, group discussions, seminar presentations, debates, quiz and viva

Provides platform for inquiry based learning

The characteristics of Jesuit education-academic excellence, social relevance and character formation is consciously and appropriately embedded in the curriculum

File Description	Documents
Upload additional information, if any	View File
Link for additional information	http://stxavierstn.edu.in/outcome.php

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

37

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

139

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility**1.2.1 - Number of new courses introduced across all programmes offered during the year**

139

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

37

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	View File
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

SXC is at forefront of the efforts to understand and address today's social and environmental challenges. Therefore, the curriculum is integrated with courses related to gender, environment and sustainability, human values and professional ethics. The PART IV in the curriculum structure of UG is enriched with these cross-cutting issues. These courses are offered by the department of foundation courses, recently named as Department of Human Excellence. The commitment and involvement of SXC to sensitize the students is exemplified by the fact that the reference books for these courses are authored by the experienced faculty members of the college. All the following courses together carry 4 credits.

- Value Education (Ethics I & Religion I & II)
- Human Rights and Social Analysis
- Personality development
- Life skills (Ethics II)

These courses are taught by the faculty members from all the departments with prior training and orientation programmes

which are organized by IQAC of SXC. The teaching methods include lectures, videos, ICT tools, street play, and discussion in a group and open forum. The syllabi and the pedagogy for these courses are periodically revised by the internal and external experts.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

3

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

67

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

104

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	View File

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni

A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	http://stxavierstn.edu.in/igac/SSS/sss%20feed%20back%202020.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	View File

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	http://stxavierstn.edu.in/igac/SSS/sss%20feed%20back%202020.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

993

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

577

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

- St. Xavier's college caters to the needs of all students with regard to their academic quest. Therefore, the college initiates various measures to assess their learning levels.
- In order to bridge the gap between students of different socio economic, educational, regional, religious and cultural backgrounds, the college conducts 'Bridge Course'. This bridge course is also designed in such a way that students coming from school education get introduced to the higher level learning.
- As the teaching instruction is undertaken in English, the communicative English ability of these students are analysed at the entry level and accordingly they are classified into three groups to learn English under Part 2. As a result, they are divided into three groups as 'Stream A', 'Stream B' and 'Stream C'. All these three streams are designed with separate course structures and teaching plans. Question patterns and assessments are done separately for students learning English language under three different streams.
- After the publication of Continuous Internal Assessment each department assesses the learning levels of the students.
- The Tutor--Ward System enables the Tutor to identify the

financial problems and academic difficulties so that he/she can inform the administrative authorities for taking suitable measures to help the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
18/06/2021	3941	184

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

- Learning at St. Xavier's College has always been student centric. The students participate in various curricular and co-curricular activities within and outside the college. Students regularly participate in the process of "Lab to Land" and get exposure to real life situations. For example, the case study undertaken by students during STAND outreach programme helps them contextualize the values taught in classrooms. Student-centric strategies result in the holistic development of the students in teams of cognitive affective and psychomotor skills. Science programmes offer state of the art laboratory facilities to provide the students with firsthand experience in their subjects. Industrial visits facilitate hands on experience.
- The college promotes interactive teaching-learning through a variety of learner-centered experiences. The college concentrates on participatory learning activities which include group discussion, mock interview, brainstorming, problem solving, consultation with specialists, field visits and educational tours,

practical demonstration, internship, Business day ,debates, discussions, research based projects, audio-visual presentations, role plays, case studies ,awareness events.

- o All the departmental association activities are enriched with student centric learning activities such as seminars, Guest lectures, workshops, mock interviews, drama enacting, poetry recitation and department specific technical activities.

File Description	Documents
Upload any additional information	View File
Link for additional Information	Nil

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

SXC uses the ICT-enabled tools for effective teaching learning process. Classrooms are enabled with Wi-Fi facilities and every department is provided with LCD projectors. All members of the faculty are competent to use ICT platforms.

Training is given to the staff members for the effective use of ICT tools in teaching and learning.

The following ICT Platforms and E-Tools are used by our faculty members.

Concept Map,

Edmodo,

Google classroom,

Kahoot,

Google sites,

Mind Map,

Scorative,

OBS,

Zoom

G -MEET

Google Forms.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	http://stxavierstn.edu.in/facilities.php
Upload any additional information	No File Uploaded

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

175

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The Academic Calendar is prepared by the Academic Calendar Committee comprising the Principal IQAC - Coordinator, Deans and a senior staff. It contains prime information about the institution, its functionary purpose and mode.

Academic Calendar

- The Academic calendar is devised taking into account the general plan of the university, and common calendar
- Information and guide lines are provided to students to access facilities.
- Student responsibilities and rules and regulations are clearly stated
- Scholarship details, Attendance details and Evaluation process are stated
- The Academic calendar along with Evaluation Procedures

blue print is issued to the students at the beginning of the year

- Adherence to the time schedule stated in the calendar is ensured
- HoD of every department in consultation with the faculty members finalizes the work load of the department. After the workload is approved by the Principal, the time table of the department is drafted and circulated to the staff members. In case of any request by the staff members, the changes are accommodated in the time table. The department workload and the time table in its final version is submitted to the Principal. After the approval of Principal the time table will be distributed to staff members

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

184

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

136

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

19820

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

20

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	No File Uploaded

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination automation - software list

SXC SEM GR 15 2.1

1. To import student database (students name, reg no., dob.,).
2. To create and generate department code.
3. To enter subject list for UG, PG, MCA and M.Phil. Students.
4. To generate and print students sign list for name and DOB checking.
5. To import value added courses details.
6. To enter internal marks and semester marks.

SXCHT 2.0

1. To generate hall ticket database for all regular and arrear students.
2. To select date and time.
3. To select students strength for Hall placement.
4. To generate seat number in zig - zag method in the Halls.
5. To generate and print hall ticket
6. To generate and print exam cover preparation
7. To generate and print seating arrangements
8. To generate and print arrear list
9. To generate and print hall ticket sign list

SXC CGC 15 1.0

1. To generate and print Cumulative Grade Card with CGPA with Grade (consolidated mark sheet) for all outgoing full pass students.

2. To generate students Cumulative Grade Card (Consolidated mark sheet) with 10 digit unique alphanumeric code.

SXC CIA 15.6

1. On-line CIA mark entry.
2. To create staff id. (User name & Password)
3. To import students subject details.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.stxavierstn.edu.in/examination.php

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

1. Program Outcomes - They are derived from the core and prime objectives of the College.
2. Programme Specific Outcomes (PSOs) - They are developed as per the suggestion made by various employers, alumni, University nominees and formulated in such a way that they are linked with the developmental needs.
3. Course Outcomes (COs) - The learning objectives for each courses of UG/PG/Research Programmes are duly drafted in BOS meeting, approved by academic council and ratified by Governing body. They are stated in the syllabus of each course.

The Course Outcomes are designed for each course by the expert committee and are discussed in the Board of Studies and Academic Council before communicating to the stakeholders.

The formulated POs and PSOs are communicated to the students during a week-long orientation to the students given by the Principal and HODs, in addition to subject-wise bridge course which includes glossary and job opportunities for each programme. Apart from verbal communication, the POs, PSOs and COs are detailed in the syllabus and displayed in the College website and each student is provided with the copy of the syllabus.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	No File Uploaded
Link for additional Information	http://www.stxavierstn.edu.in/department_pso.php

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution continuously monitors, and evaluates on the quality of course provided, teaching learning process, and has evolved a system to measure the attainment of the learner. To bring in Outcome Based Education in SXC, the attainment of course outcome(CO) is evaluated through several direct and indirect assessment tools. The result of attainment of CO is used to evaluate the attainment of program specific outcome(PSO) and programme outcome(PO).

DIRECT METHOD:

A. Continuous Internal Assessment(CIA)

1. Internal tests(70%)

- CIA Test I performance Analysis
- CIA Test II performance Analysis

2. Other modes of internal assessment(30%)

Every semester, the students undergo any two or three of the below listed modes

- Quiz(announced/unannounced)
- Individual viva or group viva
- Short duration objective type tests/snap tests
- Short answer/problem solving tests(15-30 minutes for periodical assessment of cognitive abilities)
- Long answer tests/essay writing(30-60 minutes for periodical assessment of higher order cognitive abilities)

B. Semester Examination Performance Analysis**INDIRECT METHOD:**

1. **Evaluating Teaching plan:** The faculty members are working with a teaching plan in order to facilitate the attainment of CO for each course.
2. **Analysis of students feedback:**
3. **Exit survey**
4. **BOS**

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://www.stxavierstn.edu.in/examination.php

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

1227

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	http://www.stxavierstn.edu.in/examination.php

2.7 - Student Satisfaction Survey**2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink**

<http://stxavierstn.edu.in/igac/SSS/sss%20feed%20back%202020.pdf>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

SXC is keen to participate in the research, transmission and enhancement of knowledge and to encourage the students to take part in the socio, economic and scientific development of the nation

Research, Consultancy and Extension policy objectives

1. To establish a system for research
2. To sustain research and publication
3. To take research findings to society
4. To establish links with local, national, regional and global institutions
5. To engage in consultancy and extension activities
6. To motivate the staff to utilize the skills towards enhancement of knowledge
7. To increase external funding for doing research by way of writing proposals to Government and Non-government agencies
8. To implement research-based learning
9. To enter into research partnerships with other institutions

FUND FOR RESEARCH

SXC follows a proactive policy of encouraging professional development of teachers and provides T.A., D.A., and Registration fee for those who present papers in national / international seminars organized by other institutions.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	http://www.stxavierstn.edu.in/Research_Policy.php
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

23700

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	View File
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	View File
Any additional information	View File

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

0

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

128.00015

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	View File
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

4

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

88

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

3

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

SXC has set up an incubation centre under the initiative called LAB TO LAND programme in the Student Training and Action for Neighbourhood Development (STAND) centre which is committed to demonstrate, train and empower the weaker sections of the nearby local communities, especially women self-help groups of STAND adopted villages. Training is provided on vermicomposting, azolla production, bio-gas production, ornamental fish culture, spirulina (Blue green Algae) production and tissue culture of medicinal plants. The students and faculty members of our college have full access to the facilities available in this incubation centre for the purpose of learning and training. Respective departments are involved in transferring the skills and knowledge that this incubation centre has developed. This incubation centre helps the farmers of the STAND adopted villages in installing vermicompost pit, Azolla tank, Spirulina tank, bio gas plant and bio-fertilizer pit in their own land, backyards or a common space in the village, by giving them hands-on training in both production and marketing of the products.

SXC has established 27 Centers for creation and transfer of knowledge.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://stxavierstn.edu.in/research.php

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

22

File Description	Documents
Report of the events	View File
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

B. Any 3 of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	View File

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

18

File Description	Documents
URL to the research page on HEI website	http://stxavierstn.edu.in/research.php
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

13

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	No File Uploaded

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

33

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed**3.4.5.1 - Total number of Citations in Scopus during the year**

436

File Description	Documents
Any additional information	View File
Bibliometrics of the publications during the year	View File

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

15

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	View File
Any additional information	View File

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Creating citizens with honesty, compassion, respect, civic responsibility, courage to stand for TRUTH, JUSTICE and LOVE, concern for neighbours has become a legacy of SXC through its service organizations, which are in fact the strong pillars of the College beyond teaching and research. The extension activities are carried out by the various service organizations like NSS, NCC, Enviro Club, Democracy Forum, Consumer Forum, Women's Forum, All India Catholic University Federation, Red Ribbon Club/Youth Red Cross/Blood Donors Club, St.Vincent de Paul Society (SVP) and Student Training and Action for Neighbourhood Development (STAND) Programme. NCC of SXC conducted blood donation Camps, Swacch Bharat, Anti-Tobacco rally and organized a rally on Anti-Alcoholism with the Police of Tirunelveli. NSS of SXC has two men and two women units. Altogether 400 volunteers every year are involved in social service. Democracy Forum & Consumer Forum: The students are constantly fed with the nuances of democracy, civic duties and fundamental rights through public awareness programmes, screening movies and group discussions. STAND is a unique village adoption programme which takes care of the socio-economic development of disadvantaged sections of the society. STAND is presently working in 45 villages of which about 60% of the people are marginalized and downtrodden.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://www.stxavierstn.edu.in/service_org.php

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

1

File Description	Documents
Number of awards for extension activities in during the year	View File
e-copy of the award letters	No File Uploaded
Any additional information	View File

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

34

File Description	Documents
Reports of the events organized	View File
Any additional information	No File Uploaded

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

2923

File Description	Documents
Reports of the events	View File
Any additional information	No File Uploaded

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

28

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	No File Uploaded

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

01

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

SXC stands high with a sprawling area of 58 acres. It has 9 blocks namely Fr. Antonysamy (Main) block, Fr. Soosai (S) block, Jubilee (J) block, Library building, XIBA block, Auditorium building, Loyola Hall block, CBB block and Bank building. Each and every block has a good number of spacious class rooms, with proper ventilation. There are 60 classrooms in SXC campus.

All the science departments are facilitated with laboratories, from basic tools to advanced research oriented equipments. Major departments are having research centres (11), museums (2), instrumentation centres (2) in which good number of

projects are undertaken and done successfully. Most of the Post Graduation departments have their own library for references.

SXC has a Computer centre, comprises of 10 computer labs with around 500 computers. All the departments make use of computer labs to conduct tests like online test, aptitude test and so on.

SXC has a language lab with 65 computers where students can develop their communication skills. It provides a very different experience from the traditional system of teaching and learning languages, offering more advanced features and functionalities. The language lab offers students a structured e-Learning environment.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://www.stxavierstn.edu.in/research_fe_s.php

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Sports facilities have been established and facilitated for various games including Basketball, Chess, Football, Hockey, Volley Ball and Badminton. The institute is always keen in paying more attention in encouraging and paving the way for students in excelling in the sports activities.

We have the following facilities to facilitate the sports activities of the students.

1. Composite Football with 6 lanes.
2. Football ground
3. Volleyball - 3 courts
4. Concrete Basketball courts.
5. Hockey - One grass field with fencing complete.
6. Physical Fitness Centre.
7. Badminton - Two courts.
8. Kabaddi - 2 courts
9. Table Tennis - one Court

10. Common area for practice.
11. Indoor Gymnasium.
12. Indoor Stadium.

SXC is in - charge of coordinating some of the tournaments and Sports of the Manonmaniam Sundaranar University. A good number of students are representing our university in the matches.

Facilities:

To conduct all the cultural programmes, SXC has a good infrastructure with good ambience.

An Open Air Stage (POPE Francis Auditorium)arrangement with a seating capacity of 3000 students.

Fr. CaussanelHall (A/C) -

Fr. Lebeau Auditorium

Loyola Hall

ED & RC Centre

MCA Seminar Hall (A/C)

Women Empowerment Centre

Fr. Miranda Hall (A/C)

Conference Hall (A/C)

XIBA Conference Hall (A/C)

XIBA Workshop Hall

File Description	Documents
Geotagged pictures	View File
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/facilities.php

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

65

File Description	Documents
Upload any additional information	No File Uploaded
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

135.40093

File Description	Documents
Upload audited utilization statements	View File
Details of Expenditure, excluding salary, during the years	View File
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

SXC Library was established in the year of 1923, and it was named after Fr. Santiago in the year 2005. It is an important source of knowledge to young minds. The carpet area of the library is 25,215 sq.ft. It's reading space is 12,000 sq.ft. The number of seats in reading space is 280.

It has an automated system functioning from 1999 helps to impact positively on the academic achievement of the students. The digital library is integral to the teaching and learning process. It is a collection of around 133083 books and 122 periodical journals and Magazines, Thesis reports, Book banks, Proceedings, New clippings and Back volumes. It also enables the Xavier's Community to archive their college magazine, News Letter, Annual Reports, Syllabus, Course Materials, Semester Question Papers, Thesis, Projects, Publications, Videos, Audios and photographs etc. Cameras are fixed for security purpose.

- Name of the ILMS software : Auto-Lib

- Nature of automation (fully or partially) : Full
- Version : 6.0
- Year of automation : 1999

The following are some E - Resources present in our e-library.

- CD's and DVD's : 4576
- Video Lessons : 22140
- Short Films : 9674

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://stxavierstn.edu.in/library.php

4.2.2 - Institution has access to the following: e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

A. Any 4 or more of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	No File Uploaded

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

266810

File Description	Documents
Audited statements of accounts	View File
Any additional information	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

139

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

Computing Facility:

SXC has a total number of 493 computers which all are of latest configuration. There are around 10 Computer labs in the campus. As the world is becoming completely digital, SXC is keen in giving computer education to all the students irrespective of the department they belong to. The Student - Computer ratio is 1: 1 (Computer courses). All the departments and the research centre have their own computers.

Servers, Open source software and Propriety Software:

SXC maintains a total number of 13 servers, which include 1 web server, 1 server exclusively for library, 6 servers for UG lab (Linux server-2, Windows server-3, Oracle Server-1), 4 servers for PG lab (Linux server-1, Windows server-1, Oracle Server-2), one Proxy server, with which Xavarians enjoy the computing facility.

Internet Facility:

In the current era, the need for Internet has become mandatory in information sharing, knowledge dissemination. To facilitate the sharing of files between departments there exists LAN connection. SXC has an Internet Lab, which has 50 computers with high speed internet connectivity. Faculty, students and research scholars make use of this facility and benefit a lot

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3941	570

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

A. 750 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	View File

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

A. All four of the above

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://stxavierstn.edu.in/lab_studio.php
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

9173135

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

The institution with its 98 years long experience has established systems and procedures for maintaining and utilizing every facility under its domain. Every year the management of SXC spends a large amount for maintaining the physical, academic and support facilities.

Maintenance of the Campus

The care and regular maintenance of the entire college is foreseen by the Campus Minister who with his staff supervises daily functioning. A team which is lead by Secretary supervises regularly ensures the cleanliness and maintenance of the college. A group of workers are deployed in doing all the cleaning tasks regularly. The roads, common places, faculty and class rooms, laboratories, research centres, rest rooms are cleaned daily and mopping is done periodically.

Classrooms

Classrooms are available with necessary infrastructure under the purview of the Secretary Office. In case of any repair or technical complaints a standardized form is used for the immediate rectification and assistance that would be facilitated by the Instrument Maintenance Facility (IMF) technical team.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/service_org.php

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

895

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

334

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	http://stxavierstn.edu.in/index.php
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

800

File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	View File
Details of student grievances including sexual harassment and ragging cases	View File
Upload any additional information	No File Uploaded

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
109	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of outgoing students progressing to higher education	
289	
File Description	Documents
Upload supporting data for students/alumni	View File
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
File Description	Documents
Upload supporting data for students/alumni	View File
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
3	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

Students Council is constituted by the students in order to foster democracy and supervised by the Dean of Students and Dean of women Students. The student council is formed by the interested and eligible students elected by the students through online voting at the start of every year. As soon as the election results are announced, an orientation programme for the members of the Students council and Class representatives are organised.

"One rupee a day" fund raising is made every Friday. It is a meaningful venture lead by Student Council. The collected money is utilized for giving financial assistance to the needy and the poor.

- Every year, in collaboration with Fine Arts ,Student Council organizes the following programmes:
 - INDECO [Inter departmental Cultural Competitions]
 - Student Council & Fine Arts Inauguration and Valediction
 - Teacher's day Celebration
 - Christmas day Celebration
 - Pongal Celebration
- Student Council also organizes awareness programmes and competitions related to Global Warming, swachh bharath ,Voters day, TB ,Wild life Day etc
- Student Council has released newsletters called SXC EXCELLA

Representation of students in various committees

1. Academic Council
2. College Council
3. Internal Quality Assurance Cell
4. Planning and Evaluation Committee
5. Student Council
6. Anti-ragging committee
7. Anti-ragging squad

8. Board of Studies

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

5.3.3 - Number of sports and cultural events / competitions organised by the institution

25

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

Family Day Celebration was held on Tuesday, 26 January, 2021 at 6.00 p.m. at Indoor Stadium St. Xavier's College (Autonomous). Most Rev. Antony Samy Saviarimuthu, D.D.D.C.L. Bishop of Palayamkottai Diocese was the Chief Guest. Rev. Dr. V. Henry Jerome, S.J., Rector, St. Xavier's Institutions, Rev. Dr. Alphonse Manickam, S.J. Secretary and Director of Alumni/ae Association and Judge Joseph Clinical Lab, St. Xavier's College and Rev. Dr. S. Mariadoss S.J., Principal i/c, St. Xavier's College (Autonomous) presided over the function. Various games were conducted both for children and their parents. The Alumni/ae Association organised a Christmas Day Celebration on Thursday, 31st December, 2020 at 10.00am at Good News Home, Sahaya Nagar, Nanguneri. Rev. Dr. Alphonse Manickam, S.J., Secretary, St. Xavier's College as well as Director of Alumni/ae Association and Judge Joseph Clinical Lab, and Fathers from Nanguneri Parish, made their august presence. Bed Sheets and Towels were distributed to the old aged people. The Old Aged people sang Christian songs.

Christmas cakes were given to them. Sumptuous lunch was provided to them by Dr. M. Charlet Rose Mary Vijaya Secretary, Alumni/ae Association.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

- The Jesuit Management, Principal, IQAC and the Faculty invest collective effort to create a conducive atmosphere in the college. The Principal is the Head of the academic and administrative wings of the college. The IQAC defines the quality benchmarks for enhancing the academic ambience of the college.
- Before implementing quality enhancing strategies, discussion is held at various levels to get the suggestions of the stakeholders. An active interface between the students and the administration is ensured through Student Council.
- Apart from the regular academic schedule, several motivational training sessions (e.g. Evil effects of Blue Whale Game, use of tobacco), guidance classes and personal counseling cultivate holistic development of students.
- The college aims at the training of young men and women of quality to be leaders in all walks of life so that they may serve the people of our nation in truth, justice and love. Thus, it aims at making its own contribution towards a transformation of the present social condition, so that justice, equality and the moral values enshrined

in the Constitution of India may prevail in the daily life of every citizen.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/about_sxc.php

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

- SXC has the policy of decentralizing the administration in all its educational endeavors.
- Decentralization of administration is ensured by the effective functioning of 40 committees in the college. These committees, which include the administrators, faculty, students and external experts, facilitate decentralization of administration.
- The IQAC Co-coordinator suggests quality sustenance and quality enhancement measures to be implemented in the college.
- The Heads of Department and Co-coordinators of Shift-II courses co-ordinate various academic and non-academic programmes of their respective departments.
- The Controller of Examinations co-ordinates the affairs of the testing and evaluation of the academic performance of students.
- The policy of SXC is to convene the meeting of Officials, Heads/Coordinators of departments once in a week for discussing ways and means of carrying out all curricular, co-curricular and extracurricular activities by eliciting responses from every member.

The following bodies ensure effective functioning of the college:

- Governing Body
- Academic Council
- College Council
- Finance Committee
- Internal Quality Assurance Cell (IQAC)

- Planning and Evaluation Committee
- Awards Committee
- Examination Committee
- Appeals and Grievances Committee
- Admission Committee
- Curriculum Development Cell
- Research Cell
- College with Potential for Excellence Committee
- Sports and Games Committee
- Calendar Committee

File Description	Documents
Upload strategic plan and deployment documents on the website	View File
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/perspective.php

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

EMPOWERING DALIT AND RESERVED CATEGORY STUDENTS

SXC has definite strategic plans to ensure quality enhancement activities. Students Advisory Committee and Discipline Committee handle student activities and maintain discipline. Anti-Ragging Committee and Sexual Harassment Committee provide safe environment for individuals to study in the college. While revision was made in CBCS, several meetings at college level and departmental level were conducted. The Curriculum Development Cell provided a matrix for all the departments as the blueprint. IQAC and Deans' Office prepare the general timetable for UG programmes every semester.

SXC strives to uplift the Dalit/Downtrodden. It gets reflected in admission policies.

SXC sets goals

- To provide an integral formation
- To create agents of social change

- To strive for academic excellence and promote research.

For the modalities to achieve these goals, SXC offers courses on core subjects, allied subjects, personality development, leadership, human rights for students. Also the goals are achieved by

- involving students in outreach neighbourhood programme
- training them in critical thinking
- training them in civics and duties of a citizen
- training them to work as a team.

The Choice Based Credit System provides flexibility in programme options.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	http://www.stxavierstn.edu.in/perspective.php
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

Governance:

The long term plans and overall direction are spearheaded by the Provincial and the Board of Management. The Rector is the chief functionary of the college and heads the Board of Management. He is the Vice-Chairman of the Governing Body. The Governing Body is a policy making body which periodically plans the policies pertaining to academic and administrative matters. The Statutory bodies of the College are the Governing Body (GB), the Academic Council (AC), the Board of Studies (BoS) and the Finance Committee (FC). The GB is constituted as per the norms of the UGC. With regard to the holistic development of the college, the GB meets and chalks out the entire plan for the institution. It proposes the introduction of new programmes approves proposals for infrastructure development. It assesses

and evaluates all the activities of the College and gives directions for improvement.

The executive leadership consists of the Principal, the Deputy Principal, the Vice Principals, IQAC Co-ordinator, Deans, and assisted by a number of committees. The participatory role of the management creates the involvement of the college staff, which is necessary for the efficient running of the College.

File Description	Documents
Paste link to Organogram on the institution webpage	http://stxavierstn.edu.in/organogram.php
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/roles_respons.p hp

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Documen	View File
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

There are three associations for the staff. In association meetings staff discuss their welfare related issues. Invitations are exchanged among the staff when any joyous occasions like marriages, family celebrations and retirement celebrations happen in his or her family. Staff members do share their joy during these occasions. Eventually, all members of the SXC

family act responsibly in providing the spiritual, emotional and moral support to the family members of the dead.

At the beginning and end of every semester there is a staff meeting in which opinion will be elicited from staff on welfare measures. During the feasts of St. Ignatius and St. Francis Xavier the management invites all staff members with their families to participate in Holy Mass and in the breakfast hosted by the management. During College Annual Day celebrations, Interdepartmental cultural Competitions the management hosts Lunch for the staff. Every year the management conducts Xavierian Night in which staff members participate with their spouse and children. At the end of the function the Management hosts a Dinner for all.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

07

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	No File Uploaded

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

172

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

- The Society of St. Francis Xavier with PAN No. AAAAS8695N is a society registered under the Tamil Nadu Societies Registration of 1975 and the Society is granted approval U/s. 12AA of the Income Tax Act of 1961.
- St. Xavier's College (Autonomous), Palayamkottai is aided by both Tamil Nadu State governments, the University Grants Commission and Government research funding agencies.
- The institution has appointed a Chartered Accountant as external auditor responsible for the audit.
- External auditor completes statutory audit of Parent Society at the end of the financial Year.
- The Society also runs various hostels viz. Mother Theresa Women's Hostel, Britto Hostel, Xavier Hostel and Bellarmine Hostel. The Agriculture Farm and Poultry Farms in Vickramasingapuram and Gopalamudram are also under the control of the Society.
- The Society maintains separate books of accounts of all

the units and the activities of all the books of accounts are subject to annual audit by independent Chartered Accountant. The financial statements are also certified by the Audit Firm and the Audit Reports are issued every year.

- The UGC accounts (Recurring & Non-Recurring grants) are audited and certified by the Chartered Accountant and the Statement of account and Utilisation Certificate are submitted to the funding agencies.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0.52

File Description	Documents
Annual statements of accounts	View File
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

SXC is known for its integrity in its functioning since its inception in 1923. The college is able to implement various quality enhancement activities with its ability to mobilize resources.

Remuneration and Reward

- Government pays the salary for the aided Faculty. The self- financed staffs are paid by the management.
- Funds are allocated for effective teaching-learning practices such as organizing seminars for the faculty,

departmental seminars and training programmes.

- Faculty members are honoured on the college day for their achievements in research in arts and science streams separately.
- The research seed money is paid by the management for publication in referred peer reviewed journals from the research fee.

Mobilisation of Grants

- Management grants funds for carrying out teaching learning and research activities and for infrastructure augmentation
- Fund received from student fees
- Staff members to apply for grants for research projects from funding agencies such as, UGC, CSIR, DBT, DST, MOES, MOEF, ICSSR, ICFR, ICHR and TNSCST
- Alumni and well-wishers contribution to the college for infrastructure augmentation and academic activities
- Staff contribution for the institution
- Endowment created by alumni and well wishers (so far 128 endowments are created)

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Practicel. Process of offering life skills and employability skills

Quality Assurance in SXC is to provide the best possible education service to students. It focuses on improving the processes to deliver quality education to the society.

IQAC planned the process of offering life skills and employability skills to the students of SXC and conducted a training programme for the teachers in the department of Foundation Courses .

Life Skills enable individuals to translate knowledge, attitudes and values into actual abilities. Life Skills have been defined by the World Health Organization (WHO) as abilities for adaptive and positive behavior that enable individuals to deal effectively with the demands and challenges of everyday life. The Life Skills based Education is being adopted as a means to empower students in challenging situations. The Life Skills based education refers to an interactive process of teaching and learning that enables learners to acquire knowledge and to develop attitudes and support the adoption of healthy behavior. Life Skills education believes that early intervention and support at key moments in the lives of young people is vital.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://stxavierstn.edu.in/igac.php

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

Periodic Assessment of curriculum, faculty and all aspects of campus

IQAC strives to sustain and enhance quality measures in all academic endeavors in the institution, since its inception on 02-12- 2003. It conducts student feedback on teachers, feedback on curricular aspects from students, alumni, parents, employers, general feedback on different aspects of the campus from students, alumni, parents, employers, performance based evaluation for teachers as per the direction of the Coordinator for Madurai Province Jesuit Higher Education Commission, exit (survey) poll on all aspects of the life in campus to provide valuable feedback for quality sustenance and improvement in

teaching, learning and research experiences in the College.

In student feedback on teachers, students evaluate subject knowledge, teaching skills, commitment, impartiality and attitude of the teacher. In feedback on curricular aspects from students, they voice their concern about relevance of syllabus, learning value in terms of skills, analytical abilities, dents. In exit survey from final year students, SXC gets opinion on all aspects of their campus life.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	http://stxavierstn.edu.in/igac/SSS/sss%20feed%20back%202020.pdf

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	http://stxavierstn.edu.in/annual_report.php
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	No File Uploaded
Upload any additional information	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities**7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year**

St. Xavier's College in Palayamkottai originally a College for Men, gradually admitted Girls right from 1979 and completely turned into co-education institution offering UG, PG, MPhil and PhD programmes to men and women from 2008. Initially 30% of seats were allotted to women. It has been increased to 50-60% based on the number of applications received from meritorious women candidates. Gender equity and equality is practiced by the fact that both NSS and NCC units of St. Xavier's College have women wings. NSS has two units for men (200 men students) and two units for women (200 women students). NCC unit of the College take up 30-33% women students every year. Student's council is constituted by the men and women students in the ratio of 2:1. St. Xavier's College consciously places women leaders in appropriate positions. Women Vice-Principals (Shift I and II separately) and Dean of women students are appointed to provide pastoral care, emotional and moral support to women students. The bodies which exclusively work for gender equality, gender sensitization and women empowerment are Women's Forum and Centre for Women's Studies.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	http://stxavierstn.edu.in/so_women_stud.p hp

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

A. Any 4 or All of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Management of solid waste is an important driver in Green Audit. Solid waste not properly managed leads to the degradation of the environment which, in turn, affects the flora and fauna. Keeping this in mind, the College has been strictly implementing scientific solid waste management to maintain the green status of the campus.

Small buckets numbering 109 have been kept in various places of the campus so that students shall deposit the solid waste in the buckets. Apart from that, five tanks have been constructed to collect compostable and non-compostable solid waste throughout the year.

Waste Management

- The college has empowered students with the digital learning tools.
- The campus is 100% plastic free.
- The internal correspondences and various functionalities are taken care by the electronic means like SMS, Whatsapp, emails and Enterprise Resource Planning (ERP) system.

Garden Waste:

This waste is biodegradable waste. The upkeep of garden is entrusted to appointed persons who are responsible for its disposal. Generally, the garden waste is utilized for the compost manure

E-Waste:

The E-waste generally includes the tube lights, CFL, LED are stored into the scrap yard of college and stored.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	View File
Geotagged photographs of the facilities	View File
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

- 1. Restricted entry of automobiles**
- 2. Use of bicycles/ Battery-powered vehicles**
- 3. Pedestrian-friendly pathways**
- 4. Ban on use of plastic**
- 5. Landscaping**

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

A. Any 4 or all of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	View File
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	View File

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

A. Any 4 or all of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	View File
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

St. Xavier's College Alumni Association organised a Christmas Day Celebration on Thursday, 31st December, 2020 at Good News Home, Sahaya Nagar, Nanguneri. Bed Sheets and Towels were distributed to the old aged people.

Family Day Celebration was held on Tuesday, 26 January, 2021 at Indoor Stadium St. Xavier's College . Most Rev. Antonysamy Saviarimuthu, Bishop of Palayamkottai Diocese was the Chief Guest.

St Xavier's College Palayamkottai came forward to generously help the neediest in the neighbourhoods with rice and grocery items worth around Rs 800/- each for over 1500 families. The college identified special groups such as transgender, widows, refugees, daily coolies, the abandoned and migrants.

As a response to Covid- 19: Hand Sanitizer was supplied to all the families in Pudukulam village in April 2020. Emergency food materials worth Rs 800/- supplied to 580 families in 18 villages in two batches on 5th and 7th May 2020. This includes a total population of 1660 people, 255 widows/ers, and 10 physically challenged persons

Student Council organized Pongal Celebration on 13th January 2021 for both Shifts.

On 08-03-2021 Women's day celebration was celebrated

SVP students visiting the Home for the Elderly, HIV affected

Children, Differently Abled Children used to be regular activities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

The birth and death anniversaries of great Indian personalities are remembered every year. Independence Day and Republic Day are celebrated. Independence Day is celebrated by hoisting flag in the college campus. Trees were planted by NCC volunteers on Independence Day. Our students were selected for Republic Day parade held in New Delhi. Our students participated in Republic Day parade held at Chennai. Teachers Day is celebrated remembering Dr. Radhakrishnan, a great teacher. Memorial day of Dr. Ambedkar is celebrated. Floral tributes was paid to Dr. Ambedkar on that day. Constitution Day is celebrated in remembrance of the Contributions of Dr. Ambedkar. Regional festivals like Pongal, Onam and Ayutha Pooja are celebrated. National Integration Day is celebrated in remembrance of the birth anniversary of former Prime Minister Indira Gandhi. National consumer is celebrated in the month of December, remembering the day when Consumer Protection Act, 1986 received the assent of the president. NCC Day is celebrated in our college by NCC. A Blood Donation Camp was conducted in our college on NCC Day. January 30th is observed as Martyr's Day by taking oath, paying tribute to Mahatma Gandhiji

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization

A. All of the above

programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	View File
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The birth and death anniversaries of great Indian personalities are remembered every year. Independence Day and Republic Day are celebrated. Independence Day is celebrated by hoisting flag in the college campus. Trees were planted by NCC volunteers on Independence Day. Our students were selected for Republic Day parade held in New Delhi. Our students participated in Republic Day parade held at Chennai. Teachers Day is celebrated remembering Dr. Radhakrishnan, a great teacher. Memorial day of Dr. Ambedkar is celebrated. Floral tributes was paid to Dr. Ambedkar on that day. Constitution Day is celebrated in remembrance of the Contributions of Dr. Ambedkar. Regional festivals like Pongal, Onam and Ayutha Pooja are celebrated. National Integration Day is celebrated in remembrance of the birth anniversary of former Prime Minister Indira Gandhi. National consumer is celebrated in the month of December, remembering the day when Consumer Protection Act, 1986 received the assent of the president. NCC Day is celebrated in our college by NCC. A Blood Donation Camp was conducted in our college on NCC Day. January 30th is observed as Martyr's Day by taking oath, paying tribute to Mahatma Gandhiji

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

Best Practice-1: Streaming System in General English Teaching

Objectives:

- To provide encouraging learning environment for slow learners with appropriate curriculum and evaluation
- To practice methods simultaneously addressing the needs of advanced learners by giving them a competent learning environment with a suitable curriculum
- To enhance the communication skills of students of different social groups
- The Practice: The Streaming System is considered one of the Best Practices by NAAC (Best Practices in Higher Education. Ed. Antony Stella. Bangalore: NAAC, 2004. pp. 55-56).
- The UGC Curriculum Development Centre, 2004 also recommends a Seven-Tier Structure for teaching of General English.
- Best Practice 2: FOUNDATION COURSE FOR HUMAN EXCELLENCE

Objectives

- To sensitize the students towards gender equality, environmental sustainability, religious, lingual, communal and social harmony.
- To provide broad and rich curriculum to Value Education.
- To build positive personal attributes such as self-respect and self-worth, courage, kindness, generosity,

trustworthiness and a sense of justice.

- To instill the character and resilience needed to deal with life's inevitable challenges.
- St. Xavier's College as any other institution founded by Christian missionaries reinforced 'moral education' which focused on developing virtues as stable qualities of character. It has a proud tradition of offering moral education to all students since its inception

File Description	Documents
Best practices in the Institutional website	http://stxavierstn.edu.in/igac/Best%20Practices.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Men and women for others: Leadership through serving STAND (Student Training and Action for Neighbourhood Development) the brain child of Jesuits of SXC, Palayamkottai in 1993 marks the real dawn of Jesuit educational mission which states 'towards integral liberation together with the poor'. The preferential option for the poor has been materialized through STAND, being mandatory and important component of the curriculum. STAND turning 27 years now, is a unique village adoption programme where every department adopts one village and the involvement of students in social development activities becomes part of their curriculum.

Objectives of STAND Programme:

- To sensitize the students to social issues which helps them move towards holistic development
- To mould them as leaders by loving and serving others.
- To inculcate the habits of dependency, independency and inter-dependency, among students.
- To create the 'Togetherness with Xaverian values', among students.

STAND provides a concrete platform to exercise the sensitization process towards social issues, through orientation and training for students and faculty members on/off campus and to execute the development projects in collaboration with several government and non-government organizations. This outreach program carries one credit for all the second year undergraduate students and first year postgraduate students.

File Description	Documents
Appropriate link in the institutional website	http://stxavierstn.edu.in/STAND/standN/services.php
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

Plan of Action for the next Academic year

- To apply for NIRF Ranking
- To conduct orientation and training programme for Staff and Students
- To conduct more add-on and certificate courses
- To continue the implementation of the quality measures planned for the third phase of College with Potential for Excellence Scheme
- To cater to the needs of slow learners through remedial programmes
- To promote collaborative research through National / International MoUs
- To enhance e-resources in the Library and the Departments
- To organize national / international seminars / conferences for dissemination of information
- To conduct DBT sponsored STAR College Programme activities
- To apply for more research projects
- To conduct external green audit, energy audit and environmental audit