


2013-2014

**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**

**SHIFT II (Self-Financing)**

<b>Evaluation by HoDs / Coordinators</b>		
<b>S. No.</b>	<b>DEPARTMENT</b>	<b>NAME</b>
01	BBA	DR. P. LOURDES POOBALA RAYEN ✓
02	COMMERCE	DR. C. EUGINE FRANCO ✓
03	COMPUTER SCIENCE	MR. A. JOTHI KUMAR ✓
04	CORPORATE SECRETARYSHIP	MR. F.X. ROBERT BELLARMINE ✓
05	ENGLISH	MRS. I. ANTONY RAJASREE ✓
06	ECONOMICS	DR. S.V.L. MICHAEL ✓
07	MATHEMATICS	DR. A. ANTO KINSLEY ✓
08	SOCIAL WORK	REV. FR. R. JESU MICHAEL DAS, S.J. ✓
09	TAMIL	MR. A. JOHN PAUL ✓
10	VIS COM	Rev. Dr. XAVIER ANTONY S.J., ✓

  
SECRETARY  
ST. XAVIER'S COLLEGE  
(AUTONOMOUS)  
PALAYAMKOTTAI





**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**

**PERFORMANCE BASED ASSESSMENT OF FACULTY (AIDED) (Self Financing)**

**EVALUATION BY HEAD OF THE DEPARTMENT --- 2013-2014**

Name of the Evaluating Staff: Dr. Lourdes Perera Rajen

Department: Commerce BBA

Designation: Associate Professor

No. of years of experience 25

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME: <u>Mrs. M. Benda</u>	STAFF 2 NAME: <u>_____</u>	STAFF 3 NAME: <u>_____</u>	STAFF 4 NAME: <u>_____</u>
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	<u>3</u>			
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	<u>3</u>			
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	<u>3</u>			
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching, convinced of the new pedagogy)	<u>3</u>			

5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	3				
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	3				
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	3				
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	3				
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	3				
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	3				
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	3				
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	3				

Date:

20/11/2014

  
 Signature





**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**  
**PERFORMANCE BASED ASSESSMENT OF FACULTY (SELF-FINANCING)**

**EVALUATION BY HEAD OF THE DEPARTMENT --- 2013—2014**

Name of the Evaluating Staff: Dr. C. Eugene Franco

Department: Commerce

Designation: Associate professor and Head

No. of years of experience 25 1/2 years

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME:	STAFF 2 NAME:	STAFF 3 NAME:	STAFF 4 NAME:
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	Mr. Thanga Sivan	Mr. S. Brishabh Saravathi		
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	4	4		
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	3	4		
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching; convinced of the new pedagogy)	3	4		

5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	3	4		
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	4	4		
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	4	5		
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	4	5		
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	5	5		
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	4	5		
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	5	5		
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	5	5		

Date: 20-01-2014

  
Signature





**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**  
**PERFORMANCE BASED ASSESSMENT OF FACULTY (AIDED) (Self Financing)**

**EVALUATION BY HEAD OF THE DEPARTMENT --- 2013—2014**

Name of the Evaluating Staff: A. J. G. H. Kumar Department: Computer Science

Designation: Co-ordinator No. of years of experience 8

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME: <u>Mr. M. Venkatesh</u>	STAFF 2 NAME: <u>Mr. B. Venkatesh</u>	STAFF 3 NAME: <u>---</u>	STAFF 4 NAME: <u>---</u>
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	<u>4</u>	<u>4</u>		
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	<u>4</u>	<u>4</u>		
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	<u>4</u>	<u>4</u>		
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching, convinced of the new pedagogy)	<u>4</u>	<u>4</u>		

5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	4		3		
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	4		4		
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	4		3		
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	5		4		
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	5		4		
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	5		5		
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	4		4		
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	4		4		

Date: 20/1/2014

Signature





**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**  
**PERFORMANCE BASED ASSESSMENT OF FACULTY (AIDED) (Self-Financing)**

**EVALUATION BY HEAD OF THE DEPARTMENT --- 2013—2014**

Name of the Evaluating Staff: Fx Robert Bellamine Department: Car. Sec.

Designation: Co-ordinator. Car. Sec. Dept. No. of years of experience 16

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME: <u>Mrs. P. Beeline Kingey</u>	STAFF 2 NAME: <u>---</u>	STAFF 3 NAME: <u>---</u>	STAFF 4 NAME: <u>---</u>
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	<u>4</u>			
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	<u>4</u>			
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	<u>3</u>			
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching, convinced of the new pedagogy)	<u>3</u>			

5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	3				
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	3				
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	4				
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	4				
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	4				
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	4				
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	5				
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	5				

Date:

27/11.

Signature

*A. S. Reddy*





**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**

**PERFORMANCE BASED ASSESSMENT OF FACULTY (AIDED) (Self Financing)**

**EVALUATION BY HEAD OF THE DEPARTMENT --- 2013-2014**

Name of the Evaluating Staff: S. Antonyrajasee

Department: English

Designation: Asst Professor

No. of years of experience 6 1/2 years.

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME: <u>Ms. M. Subbulakshmi</u>	STAFF 2 NAME: <u>Mr. N. Sivasubramanian</u>	STAFF 3 NAME: <u>Mrs. Veeralakshmi</u>	STAFF 4 NAME: <u>Mrs. Jessimal Mary</u>
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	2	3	3	3
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	2	4	4	4
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	4	3	3	3
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety, balance; innovations and creative methods of teaching, convinced of the new pedagogy)	2	4	3	3



5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	2	4	4	4	4
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	4	4	2	2	2
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	2	2	3	3	3
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	4	4	2	2	2
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	4	4	4	4	4
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	3	2	2	2	2
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	4	4	4	4	2
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	4	4	4	4	4

Date: 22-01-14

Signature





**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**  
**PERFORMANCE BASED ASSESSMENT OF FACULTY (AIDED) (Self Financing)**

**EVALUATION BY HEAD OF THE DEPARTMENT --- 2013-2014**

Name of the Evaluating Staff: Mrs Antony Rajasee

Department: English

Designation: Asst Prof & Coordinator

No. of years of experience 5 1/2 yrs

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME: <u>Mr. R. Vijayan</u>	STAFF 2 NAME: <u>Mrs. N. Goutham</u>	STAFF 3 NAME:	STAFF 4 NAME:
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	3	2		
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	3	2		
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	3	2		
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching, convinced of the new pedagogy)	4	2		

5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	4	1		
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	3	2		
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	3	3		
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	2	2		
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	4	4		
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	3	2		
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	4	4		
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	4	4		

Date: 22.01.14

Signature 





**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**

**PERFORMANCE BASED ASSESSMENT OF FACULTY (AIDED) (Self Financing)**

**EVALUATION BY HEAD OF THE DEPARTMENT --- 2013-2014**

Name of the Evaluating Staff: Dr. S.V.L. MICHAEL

Department: Economics

Designation: Head & Associate Professor

No. of years of experience 18

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME:	STAFF 2 NAME:	STAFF 3 NAME:	STAFF 4 NAME:
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	<u>D. Antony Samy.</u>	<u>P. Parameswara Nery</u>	<u>P. Sheenabaga</u>	
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	<u>4</u>	<u>3</u>	<u>4</u>	
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	<u>4</u>	<u>4</u>	<u>3</u>	
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching, convinced of the new pedagogy)	<u>3</u>	<u>3</u>	<u>4</u>	

5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	4	3	4	
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	4	3	4	
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	3	3	4	
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	4	4	4	
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	4	3	4	
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	4	4	4	
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	4	4	4	
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	5	4	5	

Date:

  
Signature





ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI  
PERFORMANCE BASED ASSESSMENT OF FACULTY (SELF-FINANCING)

*Evaluation by Head of the Dept / Coordinator*  
-PEER EVALUATION FORM- 2013-2014

Name of the Evaluating Staff: Dr. Anto Kinleey

Department: Maths

Designation: Associate Professor

No. of years of experience 26

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME: JM Prabakaran	STAFF 2 NAME:	STAFF 3 NAME:	STAFF 4 NAME:
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	4			
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	2			
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	3			
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching, convinced of the new pedagogy)	3			



5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	2			
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	3			
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	3			
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	4			
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	4			
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	3			
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	3			
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	4			

Date: 06/2/14.

Signature





**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**  
**PERFORMANCE BASED ASSESSMENT OF FACULTY (SELF-FINANCING)**

**EVALUATION BY HEAD / COORDINATOR OF THE DEPARTMENT --- 2013—2014**

Name of the Evaluating Staff: Fr. R. J. M. DASS SJ

Department: Social Works (PG Dept.)

Designation: HEAD

No. of years of experience 23 Yrs 5 months

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME: <u>Sourteenk</u>	STAFF 2 NAME: <u>FRANKLIN</u>	STAFF 3 NAME:	STAFF 4 NAME:
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	<u>3</u>	<u>3</u>		
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	<u>3</u>	<u>2</u>		
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	<u>4</u>	<u>4</u>		
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching, convinced of the new pedagogy)	<u>3</u>	<u>3</u>		

5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	3	3		
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	3	3		
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	4	3		
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	4	3		
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	3	4		
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	3	3		
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	4	4		
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	3	4		

Date:

  
Signature





ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI

PERFORMANCE BASED ASSESSMENT OF FACULTY (AIDED) (Self Financing)

EVALUATION BY HEAD OF THE DEPARTMENT --- 2013-2014

Name of the Evaluating Staff: A. John Paul

Department: Tamil

Designation: Asstt. Professor

No. of years of experience 6

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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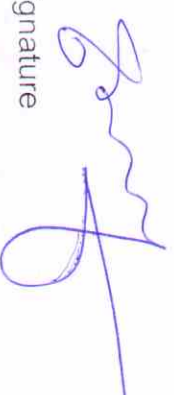
No.	STATEMENTS	STAFF 1 NAME: <u>M. Balaseli</u>	STAFF 2 NAME: <u>M. Murugan</u>	STAFF 3 NAME: <u>T. S. Samiksha - Joster</u>	STAFF 4 NAME: <u>T. Albert</u>
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	4	3	4	4
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	4	3	5	4
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	4	2	4	3
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching, convinced of the new pedagogy)	3	2	3	2

	M. Balaselvi	M. Murugan	T. Shanila Foster	T. Albert	
5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	4	3	5	4
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	5	2	4	4
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	3	3	3	3
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	4	3	4	4
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	5	1	4	4
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	4	3	5	4
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	5	3	5	4
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	5	2	4	5

Date:

22-01-14

Signature







ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI

PERFORMANCE BASED ASSESSMENT OF FACULTY (AIDED) (Self Financing)

EVALUATION BY HEAD OF THE DEPARTMENT --- 2013-2014

Name of the Evaluating Staff: A. John Paul

Department: Tamil

Designation: Asst. Professor

No. of years of experience 6

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME: <u>S. Ilango mani</u>	STAFF 2 NAME: <u>Sahaya Sathya</u> <u>Hourly Basis</u>	STAFF 3 NAME:	STAFF 4 NAME:
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	3	3		
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	3	3		
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	2	2		
4.	<b>TEACHING METHODS</b> (Use of teaching aids; variety; balance; innovations and creative methods of teaching; convinced of the new pedagogy)	1	2		



(Hourly Basis)

Dhangomani Sabaya Sophiya

5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)	2	2		
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)	2	2		
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)	3	3		
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)	2	2		
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)	1	3		
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)	2	3		
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)	2	2		
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff	2	3		

Date:

22.01.14

Signature





**ST. XAVIER'S COLLEGE (AUTONOMOUS), PALAYAMKOTTAI**  
**PERFORMANCE BASED ASSESSMENT OF FACULTY (AIDED) (Self Financing)**

**EVALUATION BY HEAD OF THE DEPARTMENT --- 2013-2014**

Name of the Evaluating Staff: XAVIER Antony

Department: Vision

Designation: Head

No. of years of experience       

Please write your ranking (5 / 4 / 3 / 2 / 1) in the corresponding box of each staff against each statement. Please write the name of the staff in the column.

5 - EXCELLENT	4 - VERY GOOD	3 - GOOD	2 - AVERAGE	1 - BELOW AVERAGE
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No.	STATEMENTS	STAFF 1 NAME: Mrs. M. Kalavathy	STAFF 2 NAME: Mr. Vijay Rastna Kumar	STAFF 3 NAME: Mr. P. Dharmadoss Singh	STAFF 4 NAME: <u>      </u>
1.	<b>SUBJECT / CONTENT OF TEACHING</b> (Shows good command and knowledge of subject matter)	4	5	4	
2.	<b>ORGANIZATION OF TEACHING-LEARNING</b> (Organization of subject matters; methods of presentation, evidence of preparation; thoroughness; clear objectives; emphasis and summary of main points)	4	4	4	
3.	<b>HANDLING STUDENTS</b> (Holding interest of students; commanding their respect; fairness and impartiality; encouragement of participation; imagination)	4	5	3	
4.	<b>TEACHING METHODS</b> (Use of teaching aids, variety; balance; innovations and creative methods of teaching, convinced of the new pedagogy)	3	3	3	

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5.	<b>PRESENTATION</b> (Delivery; content, clarity and precision; use of English)				
6.	<b>MANAGEMENT</b> (Attention to classroom routine; time management; leadership ability; discipline and control)				
7.	<b>SENSITIVITY</b> (Exhibits sensitivity to students' personal culture and gender differences, in a non-threatening learning environment)				
8.	<b>ACCOMPANYING STUDENTS</b> (Assists students with academic problems and provides proper counseling and guidance)				
9.	<b>PERSONAL</b> (Evidence of self-confidence; appearance, conduct)				
10.	<b>COMMITMENT</b> (Seeks out opportunities to enhance content knowledge and teaching skills, making efforts towards improvement; employing a fully effective system for managing paperwork and meeting timelines)				
11.	<b>PUNCTUALITY</b> (Goes to class at scheduled time, submits reports on time)				
12.	<b>CO-OPERATION WITH OTHER STAFF:</b> Maintaining very good working relationship with both teaching and non-teaching staff				

Date:

Signature