

Best Practices

BEST PRACTICE [2]		General English Viva Voce
1	Title of the Practice	General English Viva Voce Exam
2	Objectives of the Practice	<ul style="list-style-type: none"> ➤ To develop the students' communication skill in English by keeping it as an integral part of General English course ➤ To evaluate the Speaking Skill of I UG and II UG General English Students ➤ To motivate them in attaining fluency in English speaking
3	The Context	<ul style="list-style-type: none"> ❖ It helps the students to attain fluency in English speaking. ❖ Training is given in the class room during the General English classes ❖ Students practice it effectively as it is an integral part of the syllabus
4	The Practice	St. Xavier's College has an excellent mechanism for teaching and assessing the speaking skill of the students. Development of communication skills forms an integral part of the General English Course. In the first and second years, a practical component has been introduced in order to assess the communication skills of students. The teachers of the English Department perform this task through viva voce. The evaluation process is a motivating factor for students who make efforts to attain fluency in English.
5	Evidence of Success	The students practice the components with great interest in their class rooms as it is an integral part of their syllabus. Every student talks in English fluently during the viva voce exam. It helps them in their future to compete with the society
6	Problems Encountered and Resources Required	Seven course system follows seven text books.

BEST PRACTICE [3]		Soft skills development
1	Title of the Practice	“Soft Skills”
2	Objectives of the Practice	<ul style="list-style-type: none"> ➤ To help the students to acquire effective communication skills. ➤ To impart self confidence, leadership qualities, inter-personal skills and team co-ordination among the students
3	The Context	<ul style="list-style-type: none"> ❖ It helps the students to attain mastery over soft skills. ❖ It helps them to face the interview boards confidently in future
4	The Practice	<p>“Soft Skills” is offered in Semester- II considering the need for improving the soft skills of the students. Through various activities the language skills- Listening, Speaking, Reading and Writing are improved to make them employable. The Course material is designed by the course teacher including various activities in order to improve the life skills of the students. Mock interviews are held which give them confidence to face interview boards in future.</p>
5	Evidence of Success	The students practice the components with great interest. They are able to converse in English, take seminars and present articles in English. They get employed in huge concerns easily
6	Problems Encountered and Resources Required	<ul style="list-style-type: none"> • Some students feel comfortable in group discussion alone and participate in it. • Students who have completed their schooling through vernacular medium finds it difficult to follow

BEST PRACTICE [4]		Remedial coaching for the slow learners
1	Title of the Practice	Remedial coaching
2	Objectives of the Practice	<ul style="list-style-type: none"> To help the slow learners To give special attention to students who are in need of guidance especially the first generation learners
3	The Context	<p>❖ Upliftment of the rural students is one of the objectives of our college. Students from poor economic and social background, especially students from Tamil medium, find it difficult to follow the subject since they do not understand English. In order to address the language needs of the students, the department of English conducted remedial classes for the first year students.</p>
4	The Practice	<ul style="list-style-type: none"> The Syllabus for the remedial programme was framed by the Department of English. For shift I students, the classes were conducted between 2.30 to 4 p.m. and for Shift II students the timing was from 11 a.m. to 1 p.m. It was a 30 hr course. The course aimed to improve the basic Grammar and Language skills of the students. Remedial classes were conducted for 160 students who needed grammar and communication skills. Special training outside class hours was given for one semester (from July to October 2015). Most of them were first generation learners. The programme also helped the students pass their examinations in the odd semester. The Jesuit Management extended financial assistance in the form of scholarship. Another batch of remedial classes is being conducted in the Even Semester of 2016-2017.
5	Evidence of Success	Students find it fruitful to cope up with their syllabus. Students of Arts are able to get good marks in General English
6	Problems Encountered and Resources Required	<ul style="list-style-type: none">

BEST PRACTICE [5]		Bridge course for the I UG Freshers
1	Title of the Practice	Bridge course
2	Objectives of the Practice	<ul style="list-style-type: none"> • To bridge the gap between school education and college education • To cater the needs of Tamil medium students and raise the educational standard of the students coming from village backgrounds.
3	The Context	<ul style="list-style-type: none"> ❖ The underlying principle behind this course is to help the students who have studied state board syllabus and those who have studied through Tamil medium . ❖ Streaming is done through diagnostic test.
4	The Practice	<p>Bridge course is conducted for I UG students in the beginning of the academic year. Since the teaching learning process in college is in English, this course tunes the students towards higher education. During the Bridge Course, the Head and two senior members of every department assess students' knowledge / needs and skills. This arrangement motivates the new entrants to develop confidence and optimistic outlook. The members of the Dept. of English assess the ability of students through Diagnostic Test and Achievement Test. On the basis of the marks obtained in Diagnostic Test and Achievement Test, the students are placed in different streams.</p>
5	Evidence of Success	The students practice the components with great interest. They are able to converse in English. They understand the lectures in English easily.
6	Problems Encountered and Resources Required	Teaching faculty from other departments also voluntarily come forward to conduct classes

BEST PRACTICE [6]		Paperless Exam towards Preserving Nature
1	Title of the Practice	“English for Career”
2	Objectives of the Practice	<ul style="list-style-type: none"> • To train the students in writing online tests which preserves nature • To train them in attending competitive exams which are conducted through on line.
3	The Context	<p>❖ The knowledge of using computer is one of the survival skills in the modern technological era. English language skills with the kills of using computer guarantee employment at the terrestrial level.</p> <p>❖ Paperless exam saves time, material and is 100 % objective</p>
4	The Practice	<p>The course titled “English for Career” is introduced in semester-V. From November 2017, assessment is done 100% online. This paper is modeled based on competitive examinations like railway exams and bank exams. The competency in written communication is assessed for promotions. Most of these exams are online. In order to prepare the students to face similar exams, this paper gives sufficient training in taking online exams through the language lab by utilizing the software developed by Prof. Jothi kumar from the department of Computer Science. Also, using testmoz.com online tests are administered on various topics. Semester exam is also conducted 100% online.</p>
5	Evidence of Success	<p>Students do the practice independently They face competitive exams through online skillfully and learn time management</p>
6	Problems Encountered and Resources Required	